

# Housing Authority of Clackamas County

## PHA Plans

5 Year Plan for Fiscal Years 2000 - 2004  
Annual Plan for Fiscal Year 2000

NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE  
WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES

**OR001v001**

**Board public hearing -- 3/16/00**

**Final Board approval -- 4/6/00**

**Submitted to HUD -- 4/7/00**

## PHA Plan Agency Identification

**PHA Name:** Housing Authority of Clackamas County

**PHA Number:** OR001

**PHA Fiscal Year Beginning: (mm/yyyy)** 07/2000

### Public Access to Information

**Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)**

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ PHA local offices

### Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☒ PHA local offices – *Maintenance office, Hillside Manor and three administration buildings at Hillside Park, Oregon City View Manor and Clackamas Heights*
- ☐ Main administrative office of the local government
- ☐ Administrative office of the County government
- ☐ Main administrative office of the State government
- ☐ Public library
- ☒ PHA website --- *www.co.clackamas.or.us/hacc/*
- ☒ Other (list below)  
*Clackamas County Community Development Office*

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- ☒ Main business office of the PHA --- *13930 South Gain St., Oregon City, OR*
- ☐ PHA development management offices
- ☐ Other (list below)

**5-YEAR PLAN**  
**PHA FISCAL YEARS 2000 - 2004**  
[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- ☐ The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- ☒ *The mission statement of the Housing Authority of Clackamas County is: To provide affordable, safe, decent and sanitary housing opportunities in a fiscally responsible manner to low-income people in Clackamas County.*

**B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

**HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

- ☒ PHA Goal: Expand the supply of assisted housing  
Objectives:
- ☒ Apply for additional rental vouchers, *as appropriate.*
  - ☒ *Continue to* reduce public housing vacancies:
  - ☒ Leverage private or other public funds to create additional housing opportunities:
  - ☒ Acquire or build units or developments, *particularly for special needs populations*
  - ☐ Other (list below)
- ☒ PHA Goal: Improve the quality of assisted housing  
Objectives:
- ☒ *Maintain High Performer status in public housing management: (PHAS score between 90 - 100)*
  - ☒ *Maintain High Performer status in voucher management: (SEMAP score between 90 - 100)*

- ☒ Increase customer satisfaction:
  - ☐ Concentrate on efforts to improve specific management functions:  
(list; e.g., public housing finance; voucher unit inspections)
  - ☒ Renovate or modernize public housing units:
  - ☐ Demolish or dispose of obsolete public housing:
  - ☐ Provide replacement public housing:
  - ☐ Provide replacement vouchers:
  - ☐ Other: (list below)
- ☒ PHA Goal: Increase assisted housing choices
- Objectives:
- ☒ Provide voucher mobility counseling:
  - ☒ Conduct outreach efforts to potential voucher landlords
  - ☒ Increase voucher payment standards, *as needed*
  - ☐ Implement voucher homeownership program:
  - ☐ Implement public housing or other homeownership programs:
  - ☐ Implement public housing site-based waiting lists:
  - ☐ Convert public housing to vouchers:
  - ☐ Other: (list below)

#### **HUD Strategic Goal: Improve community quality of life and economic vitality**

- ☒ PHA Goal: Provide an improved living environment
- Objectives:
- ☒ Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments, *when reviews of projects and census tracts show that a concentration of poverty exists*
  - ☒ Continue to encourage income mixing in public housing by assuring access for lower income families into higher income developments:
  - ☒ Implement public housing security improvements:
  - ☐ Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
  - ☐ Other: (list below)

#### **HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

- ☒ PHA Goal: Promote self-sufficiency and asset development of assisted households
- Objectives:
- ☒ Increase the number and percentage of employed persons in assisted families:

- ☒ Provide or attract supportive services to improve assistance recipients' employability:
- ☒ Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- ☐ Other: (list below)

**HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans**

- ☒ PHA Goal: Ensure equal opportunity and affirmatively further fair housing Objectives:
  - ☒ Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
  - ☒ Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
  - ☒ Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
  - ☐ Other: (list below)

**Other PHA Goals and Objectives: (list below)**

*Develop housing for special needs populations, such as those suffering from psychiatric disabilities.*

**Annual PHA Plan**  
**PHA Fiscal Year 2000**

[24 CFR Part 903.7]

**i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

☐ **Standard Plan**

**Streamlined Plan:**

- ☒ **High Performing PHA**  
☐ **Small Agency (<250 Public Housing Units)**  
☐ **Administering Section 8 Only**

☐ **Troubled Agency Plan**

**ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

*Not a requirement of the Agency Plan, as stated in PIH Notice 99-51 (HA), dated December 14, 1999.*

**iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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## Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

### Required Attachments:

- ☒ **a.** Admissions Policy for Deconcentration *Described in the Admissions & Occupancy Policy 9[Section VI.B.(e)] for Public Housing and the Administrative Plan [Section V.F.] for Section 8. Also waiting for some forthcoming clarification from HUD. Attachment OR001a01*
- ☒ **b.** FY 2000 Capital Fund Program Annual Statement
- ☐ Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

### Optional Attachments:

- ☐ PHA Management Organizational Chart
- ☒ **c.** FY 2000 Capital Fund Program 5 Year Action Plan
- ☒ **d.** Public Housing Drug Elimination Program (PHDEP) Plan – *HUD PHDEP Plan template, 50075*
- ☒ **e.** Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- ☒ Other (List below, providing each attachment name)  
*Attachment OR001f01 -- Flat Rent Schedule*  
*Attachment OR001g01 – Policy on Pest and Cockroach Prevention, Control and Eradication of Infestation*

## Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
XXX	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
XXX	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
XXX	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
XXX	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI))) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
XXX	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
XXX	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
XXX	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
XXX	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
XXX	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination



<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
XXX	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
XXX	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
XXX	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
XXX	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
XXX	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
XXX	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
NA	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
XXX	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
NA	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
NA	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
NA	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
NA	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
NA	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
NA	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
XXX	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
XXX	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
XXX	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
XXX	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
XXX	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
NA	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
NA	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

## 1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

### A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford- ability	Supply	Quality	Access- ibility	Size	Loca- tion
All Households	34,510	4	4	3	2	3	3
Income <= 30% of AMI	7,662	5	5	4	1	3	4
Income >30% but <=50% of AMI	9,070	4	4	3	1	3	3
Income >50% but <80% of AMI	17,778	3	3	2	1	2	2
Elderly	12,530	4	2	2	3	2	2
Families with Disabilities	Estimate >5000	4	4	3	4	3	3
White (non-hispanic)	32,947	4	4	3	2	3	3
Black (non-hispanic)	116	4	4	3	2	3	3
Hispanic (all races)	709	4	4	3	2	3	3
Native American (non-hispanic)	248	4	4	3	2	3	3
Asian\Pac Islandrs (non-hispanic)	490	4	4	3	2	3	3
All Households	34,510						

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- ☒ Consolidated Plan of the Jurisdiction/s  
Indicate year: 1995
- ☒ U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- ☐ American Housing Survey data  
Indicate year:
- ☐ Other housing market study  
Indicate year:

☐ Other sources: (list and indicate year of information)

## B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

### (1) Public Housing

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	4992		120
Extremely low income <=30% AMI	4221	84.6%	
Very low income (>30% but <=50% AMI)	694	13.9%	
Low income (>50% but <80% AMI)	77	1.5%	
Families with children	3544	71%	
Elderly families	453	9.1%	
Families with Disabilities	995	19.9%	
White/Hispanic	211	4.2%	
White/non-Hisp	4340	86.9%	
Black/Hisp	5	0.1%	
Black/non-Hisp	264	5.3%	
Amer Ind/Hisp	5	0.1%	
Amer Ind/non-Hisp	100	2.0%	
Asian/Hisp	1	0.1%	
Asian/non-Hisp	66	1.3%	

Housing Needs of Families on the Waiting List			
Characteristics by Bedroom Size (Public Housing Only)			
1BR	1427	28.6%	
2 BR	2065	41.3%	
3 BR	1188	23.8%	
4 BR	260	5.2%	
5 BR	38	0.7%	
5+ BR	21	0.4%	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

## (2) Section 8 Tenant Based

Housing Needs of Families on the Waiting List			
Waiting list type: (select one) <input checked="" type="checkbox"/> Section 8 tenant-based assistance <input type="checkbox"/> Public Housing <input type="checkbox"/> Combined Section 8 and Public Housing <input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional) If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	5230		254
Extremely low income <=30% AMI	4505	86.1%	
Very low income (>30% but <=50% AMI)	675	12.9%	
Low income (>50% but <80% AMI)	50	1%	
Families with children	3595	68.7%	
Elderly families	472	9.1%	

Housing Needs of Families on the Waiting List			
Families with Disabilities	1163	22.2%	
White/Hispanic	183	3.5%	
White/non-Hisp	4542	86.8%	
Black/Hisp	6	0.1%	
Black/non-Hisp	329	6.3%	
Amer Ind/Hisp	5	0.1%	
Amer Ind/non-Hisp	94	1.8%	
Asian/Hisp	0	0.0%	
Asian/non-Hisp	71	1.4%	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

### C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

#### (1) Strategies

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- ☒ Employ effective maintenance and management policies to minimize the number of public housing units off-line
- ☒ Reduce turnover time for vacated public housing units
- ☒ Reduce time to renovate public housing units
- ☐ Seek replacement of public housing units lost to the inventory through mixed finance development
- ☐ Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- ☒ Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- ☒ Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required

- ☒ Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- ☒ Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- ☒ Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- ☐ Other (list below)

### **Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- ☒ Apply for additional section 8 units should they become available
- ☒ Leverage affordable housing resources in the community through the creation of mixed - finance housing
- ☒ Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- ☒ Other: (list below)  
*HACC's work with METRO*

**Need: Specific Family Types: Families at or below 30% of median ---- N/A \*\***

*The requirement for public housing is that at least 40% of the families admitted to the program must have incomes at or below 30% of median income. Because approximately 84% of the families on our waiting list are in this income range, and because nearly 80% of the families we are housing have incomes in this income range, specific targeting to meet the 40% requirement is not needed. Conversely, the Housing Authority will not be specifically targeting other, higher income ranges. Any change in the procedure to take families off the waiting list without regard to their income range will not occur without prior Board approval.*

*The requirement for Section 8 is that at least 75% of the families admitted to the program must have incomes at or below 30% of median income. Our waiting list for Section 8 has approximately 86% of the families in this income range. Currently 77%-81% of the families we are initially housing have incomes in this range. We are not specifically targeting any income range, however we are keeping close track to ensure that we do not fall below the 75% mandate.*

### **Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- ☐ Employ admissions preferences aimed at families with economic hardships
- ☐ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**  
N/A

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- ☐ Employ admissions preferences aimed at families who are working
- ☐ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

**Need: Specific Family Types: The Elderly**

N/A

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- ☐ Seek designation of public housing for the elderly
- ☐ Apply for special-purpose vouchers targeted to the elderly, should they become available
- ☐ Other: (list below)

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- ☒ Seek designation of public housing for families with disabilities
- ☒ Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- ☐ Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- ☒ Affirmatively market to local non-profit agencies that assist families with disabilities
- ☐ Other: (list below)

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- ☐ Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- ☐ Other: (list below)



**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- ☒ Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- ☒ Market the section 8 program to owners outside of areas of poverty /minority concentrations
- ☒ Other: (list below) -- *Fair housing brochures and complaint forms; language and translation services; TDD; accomodation and assistance for persons with disabilities*

**Other Housing Needs & Strategies: (list needs and strategies below)****(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- ☒ Funding constraints
- ☒ Staffing constraints
- ☒ Limited availability of sites for assisted housing
- ☒ Extent to which particular housing needs are met by other organizations in the community
- ☒ Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- ☒ Influence of the housing market on PHA programs
- ☒ Community priorities regarding housing assistance
- ☒ Results of consultation with local or state government
- ☒ Results of consultation with residents and the Resident Advisory Board
- ☒ Results of consultation with advocacy groups
- ☐ Other: (list below)

## 2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2000 grants)</b>		
a) Public Housing Operating Fund	842,484	
b) Public Housing Capital Fund	1,360,387	
c) HOPE VI Revitalization	N/A	
d) HOPE VI Demolition	N/A	
e) Annual Contributions for Section 8 Tenant-Based Assistance	7,036,960	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	125,146	
g) Resident Opportunity and Self-Sufficiency Grants (EDSS)	58,671	
h) Community Development Block Grant	N/A	
i) HOME	N/A	
Other Federal Grants (list below)	N/A	
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
Capital Fund Receipts	38,818	Modernization
Drug Elimination Program Receipts	0	Security
<b>3. Public Housing Dwelling Rental Income</b>	1,264,037	Pub Hous Operations
<b>4. Other income (list below)</b>		
Reimbursable Labor and Materials	62,000	Pub Hous Operations
<b>5. Non-federal sources (list below)</b>	`	
Entrepreneurial Activities	36,800	Pub Hous Operations

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
Public Housing Investment Income	74,450	Pub Hous Operations
Section 8 Administrative Reserve Interest Income	28,465	Section 8 Operations
<b>Total resources</b>	10,928,218	

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

##### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- ☐ When families are within a certain number of being offered a unit: (state number)
- ☒ When families are within a certain time of being offered a unit: (90-120 days)
- ☐ Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- ☒ Criminal or Drug-related activity
- ☒ Rental history
- ☒ Housekeeping
- ☒ Other (describe) – *Court eviction records*

c. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. ☒ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. ☒ Yes \*\* ☐ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

*\*\*Yes, when state check shows possible multi-state offender*

##### **(2)Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list  
(select all that apply)

- ☒ Community-wide list
- ☐ Sub-jurisdictional lists
- ☐ Site-based waiting lists
- ☐ Other (describe)

b. Where may interested persons apply for admission to public housing?

- ☒ PHA main administrative office
- ☐ PHA development site management office
- ☒ Other (list below)

*By mail, fax and e-mail*

*Once set up, through HACC web site*

c. If the PHA plans to operate one or more site-based waiting lists in the coming year,  
answer each of the following questions; if not, skip to subsection **(3) Assignment**

**N/A**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. ☐ Yes ☐ No: Are any or all of the PHA's site-based waiting lists new for the  
upcoming year (that is, they are not part of a previously-HUD-  
approved site based waiting list plan)?  
If yes, how many lists?

3. ☐ Yes ☐ No: May families be on more than one list simultaneously  
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on  
the site-based waiting lists (select all that apply)?

- ☐ PHA main administrative office
- ☐ All PHA development management offices
- ☐ Management offices at developments with site-based waiting lists
- ☐ At the development to which they would like to apply
- ☐ Other (list below)

### **(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- ☐ One  
☒ Two – *Good cause reasons for refusals are addressed in the A & O Policy, Section VI.*  
☐ Three or More

b. ☒ Yes ☐ No: Is this policy consistent across all waiting list types?  
*Only one waiting list is used for Public Housing*

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

### **(4) Admissions Preferences**

a. Income targeting:

☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)  
*Up to a limited number per month, as described in the A & O Policy, Section VIII*

- ☒ Emergencies  
☒ Overhoused  
☒ Underhoused  
☒ Medical justification  
☒ Administrative reasons determined by the PHA (e.g., to permit modernization work)  
☐ Resident choice: (state circumstances below)  
☐ Other: (list below)

c. Preferences –

1. ☒ Yes ☐ No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- ☐ Victims of domestic violence
- ☐ Substandard housing
- ☐ Homelessness
- ☐ High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in the jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☒ Other preference(s) (list below) --- *The first four are currently in place.*

- (i) *Preference will be given to elderly families and disabled families for units specifically designed or designated for the elderly or disabled;*
- (ii) *Preference will be given to physically disabled families for units specifically for the physically disabled;*
- (iii) *Preference will be given to chronically mentally ill persons (CMI) for units specifically designed or designated for CMIs;*
- (iv) *Preference will be given to elderly, disabled or displaced single persons over other single persons.*

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence

Substandard housing  
Homelessness  
High rent burden

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in the jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☒ Other preference(s) (list below) – *all "other preferences" listed above will carry the same weight and will not be aggregated, then by order of date and time of application.*

4. Relationship of preferences to income targeting requirements:

- ☐ The PHA applies preferences within income tiers
- ☒ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

#### **(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- ☒ The PHA-resident lease
- ☒ The PHA's Admissions and Occupancy policy
- ☒ PHA briefing seminars or written materials
- ☒ Other source (list)
  - Resident Handbook*
  - Resident Newsletter (Catch-All Chronicle)*
  - Notices and flyers distributed by HACC*

b. How often must residents notify the PHA of changes in family composition?

(select all that apply)

- ☐ At an annual reexamination and lease renewal
- ☒ Any time family composition changes
- ☐ At family request for revision
- ☐ Other (list)

#### **(6) Deconcentration and Income Mixing**

*(Not a required section at this time. HUD is working on clarification.)*

- a. ☐ Yes ☒ No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?
- b. ☐ Yes ☒ No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?
- c. If the answer to b was yes, what changes were adopted? (select all that apply)  
N/A
- ☐ Adoption of site-based waiting lists  
If selected, list targeted developments below:
- ☐ Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:
- ☐ Employing new admission preferences at targeted developments  
If selected, list targeted developments below:
- ☐ Other (list policies and developments targeted below)
- d. ☐ Yes ☒ No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?
- e. If the answer to d was yes, how would you describe these changes? (select all that apply)  
N/A
- ☐ Additional affirmative marketing
- ☐ Actions to improve the marketability of certain developments
- ☐ Adoption or adjustment of ceiling rents for certain developments
- ☐ Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- ☐ Other (list below)
- f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)
- ☒ Not applicable: results of analysis did not indicate a need for such efforts
- ☐ List (any applicable) developments below:



g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- ☒ Not applicable: results of analysis did not indicate a need for such efforts  
☐ List (any applicable) developments below:

## B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### (1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- ☒ Criminal or drug-related activity only to the extent required by law or regulation  
☐ Criminal and drug-related activity, more extensively than required by law or regulation  
☐ More general screening than criminal and drug-related activity (list factors below)  
☐ Other (list below)
- b. ☐ Yes ☒ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. ☐ Yes ☒ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. ☐ Yes ☒ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- ☐ Criminal or drug-related activity  
☒ Other (describe below)
1. *Name and address of current and previous landlord, if known.*
  2. *With written request of the landlord and a signed authorization from the family, reference information collected as a result of past or current participation in HACC's housing programs will be released.*

## **(2) Waiting List Organization**

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

- ☒ None
- ☐ Federal public housing
- ☐ Federal moderate rehabilitation
- ☐ Federal project-based certificate program
- ☐ Other federal or local program (list below)

- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- ☒ PHA main administrative office
- ☒ Other (list below) --

*By mail. Fax and e-mail when an original signature is not needed. Once set up, through HACC web site*

## **(3) Search Time**

- a. ☒ Yes ☐ No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

*HACC automatically gives each family the full 120 days allowed (this includes the 60 day extension period) at the time the voucher is issued.*

**(4) Admissions Preferences**

a. Income targeting

☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. ☒ Yes ☐ No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent (5) Special purpose section 8 assistance programs)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- ☐ Victims of domestic violence
- ☐ Substandard housing
- ☐ Homelessness
- ☐ High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in your jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☒ Other preference(s) (list below) --- *The first seven are currently in place.*

1. *17 certificates and 19 vouchers designated under our homeless program, to be targeted for survivors of domestic violence who are participating in self-*

*sufficiency programs with individual case management, operated by agencies within Clackamas County.*

- 2. 15 certificates dedicated to our shared housing program. Priority for these certificates is given to those verified as persons with psychiatric disabilities and who are enrolled in a supportive housing program in conjunction with a mental health program operated within Clackamas County.*
- 3. Families who are overhoused or underhoused in our public housing or moderate rehabilitation programs and there is not an appropriately sized unit available in that program.*
- 4. Displaced families in the moderate rehabilitation program who are forced to move through no fault of their own, and the family's needs cannot be met by another mod rehab unit.*
- 5. Eligible families displaced from Housing Authority owned units due to rehab work.*
- 6. Other eligible families displaced by the Housing Authority due to the acquisition or sale of property.*
- 7. Preference will be given to elderly, disabled or displaced single persons over other single persons.*

*\*\*\* The Housing Authority is working on a Section 8 waiting list preference for those in domestic violence situations. Staff is meeting with domestic violence service providers in developing a plan which will be specific to the Section 8 program, will have some screening by these providers in deciding if a person is eligible for the preference, and will be limited in the monthly number of families chosen for this preference. The details and processes are being worked out and developed, and the Housing Authority will bring their final recommendation to the Board for approval once the details of the preference are finalized. Staff has obtained and is using information and suggestions provided by the Resident Advisory Board, the public hearing, housing personnel and domestic violence service providers, specifically Clackamas Women's Services. Written discussion of this preference has been removed from the draft version of the Agency Plan (pages 17-18 and 23). On page 23 a statement as to our developing process has been included. Implementation of this waiting list preference will not be implemented until Board approval is obtained.*

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)  
Victims of domestic violence  
Substandard housing  
Homelessness  
High rent burden

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in your jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☒ Other preference(s) (list below) -- *all "other preferences" listed above will carry the same weight and will not be aggregated, then by order of date and time of application.*

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- ☒ Date and time of application
- ☐ Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one) *NA*

- ☐ This preference has previously been reviewed and approved by HUD
- ☐ The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- ☐ The PHA applies preferences within income tiers
- ☒ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

#### **(5) Special Purpose Section 8 Assistance Programs**

- a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)
- ☒ The Section 8 Administrative Plan
- ☒ Briefing sessions and written materials – *including materials in the application packet*
- ☐ Other (list below)
- b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?
- ☒ Through published notices
- ☒ Other (list below) – *flyers and notices posted with other related agencies*

#### **4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

##### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

##### **(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

- a. Use of discretionary policies: (select one)

- ☒ The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, **skip to sub-component (2)) Flat Rents**

---or---

- ☐ The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

- b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- ☐ \$0
- ☐ \$1-\$25

☐ \$26-\$50

2. ☐ Yes ☐ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% *of* adjusted income

1. ☐ Yes ☐ No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

☐ For the earned income of a previously unemployed household member

☐ For increases in earned income

☐ Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

☐ Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

☐ For household heads

☐ For other family members

☐ For transportation expenses

☐ For the non-reimbursed medical expenses of non-disabled or non-elderly families

☐ Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

☐ Yes for all developments

☐ Yes but only for some developments

☐ No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

☐ For all developments

☐ For all general occupancy developments (not elderly or disabled or elderly only)

☐ For specified general occupancy developments

- ☐ For certain parts of developments; e.g., the high-rise portion
- ☐ For certain size units; e.g., larger bedroom sizes
- ☐ Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- ☐ Market comparability study
- ☐ Fair market rents (FMR)
- ☐ 95<sup>th</sup> percentile rents
- ☐ 75 percent of operating costs
- ☐ 100 percent of operating costs for general occupancy (family) developments
- ☐ Operating costs plus debt service
- ☐ The "rental value" of the unit
- ☐ Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- ☐ Never
- ☐ At family option
- ☐ Any time the family experiences an income increase
- ☐ Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_
- ☐ Other (list below)

g. ☐ Yes ☐ No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

## **(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- ☒ The section 8 rent reasonableness study of comparable housing
- ☒ Survey of rents listed in local newspaper
- ☒ Survey of similar unassisted units in the neighborhood
- ☒ Other (list/describe below)

*Adjustments made in final flat rents for amenities or lack of amenities.*

## **B. Section 8 Tenant-Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only**



to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

**(1) Payment Standards**

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- ☒ At or above 90% but below 100% of FMR
- ☐ 100% of FMR
- ☐ Above 100% but at or below 110% of FMR
- ☐ Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

N/A

- ☐ FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- ☐ The PHA has chosen to serve additional families by lowering the payment standard
- ☐ Reflects market or submarket
- ☒ Other (list below) – *Payment standards were initially set at the FMR. FMRs have subsequently been increased, leaving the payment standards between 90-100%.*

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

N/A

- ☐ FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- ☐ Reflects market or submarket
- ☐ To increase housing options for families
- ☐ Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- ☒ Annually
- ☐ Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- ☒ Success rates of assisted families
- ☒ Rent burdens of assisted families
- ☒ Other (list below) ~ *Annual reevaluation of the market*

## **(2) Minimum Rent**

a. What amount best reflects the PHA's minimum rent? (select one)

- ☒ \$0  
☐ \$1-\$25  
☐ \$26-\$50

b. ☐ Yes ☒ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

## **5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

*AS A HIGH PERFORMING HOUSING AUTHORITY UNDER THE PUBLIC HOUSING MANAGEMENT ASSESSMENT PROGRAM, WE ARE NOT REQUIRED TO COMPLETE THIS SECTION OF THE ANNUAL PLAN, IN ACCORDANCE WITH THE FEBRUARY 18, 1999, INTERIM RULE AND THE OCTOBER 21, 1999, FINAL RULE.*

### **A. PHA Management Structure**

Describe the PHA's management structure and organization.

(select one)

- ☐ An organization chart showing the PHA's management structure and organization is attached.
- ☐ A brief description of the management structure and organization of the PHA follows:

### **B. HUD Programs Under PHA Management**

— List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

<b>Program Name</b>	<b>Units or Families Served at Year Beginning</b>	<b>Expected Turnover</b>
Public Housing		
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs(list individually)		

### **C. Management and Maintenance Policies**

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

### **6. PHA Grievance Procedures**

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

*AS A HIGH PERFORMING HOUSING AUTHORITY UNDER THE PUBLIC HOUSING MANAGEMENT ASSESSMENT PROGRAM, WE ARE NOT REQUIRED TO COMPLETE THIS SECTION OF THE ANNUAL PLAN, IN ACCORDANCE WITH THE FEBRUARY 18, 1999, INTERIM RULE AND THE OCTOBER 21, 1999, FINAL RULE.*

**A. Public Housing**

1. ☐ Yes ☐ No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- ☐ PHA main administrative office  
☐ PHA development management offices  
☐ Other (list below)

**B. Section 8 Tenant-Based Assistance**

1. ☐ Yes ☐ No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- ☐ PHA main administrative office  
☐ Other (list below)

**7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

**A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

**(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

☒ The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) *OR001b01*

-or-

☐ The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

## **(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. ☒ Yes ☐ No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

☒ The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name) *OR001c01*

-or-

☐ The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

## **B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

☐ Yes ☒ No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)  
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- ☐ Revitalization Plan under development
- ☐ Revitalization Plan submitted, pending approval
- ☐ Revitalization Plan approved
- ☐ Activities pursuant to an approved Revitalization Plan underway

☐ Yes ☒ No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?  
If yes, list development name/s below:

☐ Yes ☒ No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?  
If yes, list developments or activities below:

☐ Yes ☒ No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?  
If yes, list developments or activities below:

## **8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

### 2. Activity Description

☐ Yes ☐ No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition	<input type="checkbox"/>
Disposition	<input type="checkbox"/>

3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected:
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

*AS A HIGH PERFORMING HOUSING AUTHORITY UNDER THE PUBLIC HOUSING MANAGEMENT ASSESSMENT PROGRAM, WE ARE NOT REQUIRED TO COMPLETE THIS SECTION OF THE ANNUAL PLAN, IN ACCORDANCE WITH THE FEBRUARY 18, 1999, INTERIM RULE AND THE OCTOBER 21, 1999, FINAL RULE.*

1. ☐ Yes ☐ No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

**Designation of Public Housing Activity Description**

1a. Development name:
1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA's Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected:
7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

## **10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

*AS A HIGH PERFORMING HOUSING AUTHORITY UNDER THE PUBLIC HOUSING MANAGEMENT ASSESSMENT PROGRAM, WE ARE NOT REQUIRED TO COMPLETE THIS SECTION OF THE ANNUAL PLAN, IN ACCORDANCE WITH THE FEBRUARY 18, 1999, INTERIM RULE AND THE OCTOBER 21, 1999, FINAL RULE.*

### **A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1. ☐ Yes ☐ No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

#### **2. Activity Description**

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.



Conversion of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: ) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: ) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

## **11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

*AS A HIGH PERFORMING HOUSING AUTHORITY UNDER THE PUBLIC HOUSING MANAGEMENT ASSESSMENT PROGRAM, WE ARE NOT REQUIRED TO*

*COMPLETE THIS SECTION OF THE ANNUAL PLAN, IN ACCORDANCE WITH THE FEBRUARY 18, 1999, INTERIM RULE AND THE OCTOBER 21, 1999, FINAL RULE.*

**A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. ☐ Yes ☐ No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>
1a. Development name:
1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: <u>(DD/MM/YYYY)</u>
5. Number of units affected:
6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

## B. Section 8 Tenant Based Assistance

1. ☐ Yes ☐ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

### 2. Program Description:

#### a. Size of Program

- ☐ Yes ☐ No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- ☐ 25 or fewer participants  
☐ 26 - 50 participants  
☐ 51 to 100 participants  
☐ more than 100 participants

#### b. PHA-established eligibility criteria

- ☐ Yes ☐ No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

## **12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

*AS A HIGH PERFORMING HOUSING AUTHORITY UNDER THE PUBLIC HOUSING MANAGEMENT ASSESSMENT PROGRAM, WE ARE NOT REQUIRED TO COMPLETE THIS SECTION OF THE ANNUAL PLAN, IN ACCORDANCE WITH THE FEBRUARY 18, 1999, INTERIM RULE AND THE OCTOBER 21, 1999, FINAL RULE.*

## A. PHA Coordination with the Welfare (TANF) Agency

### 1. Cooperative agreements:

- ☐ Yes ☐ No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- ☐ Client referrals
- ☐ Information sharing regarding mutual clients (for rent determinations and otherwise)
- ☐ Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- ☐ Jointly administer programs
- ☐ Partner to administer a HUD Welfare-to-Work voucher program
- ☐ Joint administration of other demonstration program
- ☐ Other (describe)

**B. Services and programs offered to residents and participants**

**(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- ☐ Public housing rent determination policies
- ☐ Public housing admissions policies
- ☐ Section 8 admissions policies
- ☐ Preference in admission to section 8 for certain public housing families
- ☐ Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- ☐ Preference/eligibility for public housing homeownership option participation
- ☐ Preference/eligibility for section 8 homeownership option participation
- ☐ Other policies (list below)

b. Economic and Social self-sufficiency programs

- ☐ Yes ☐ No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If "yes", complete the following table; if "no" skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use. )

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)

## **(2) Family Self Sufficiency program/s**

### **a. Participation Description**

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

- b. ☐ Yes ☐ No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?

If no, list steps the PHA will take below:

### **C. Welfare Benefit Reductions**

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- ☐ Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- ☐ Informing residents of new policy on admission and reexamination
- ☐ Actively notifying residents of new policy at times in addition to admission and reexamination.

- ☐ Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- ☐ Establishing a protocol for exchange of information with all appropriate TANF agencies
- ☐ Other: (list below)

**D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937**

### **13. PHA Safety and Crime Prevention Measures**

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

#### ***Advance to Subcomponent D***

#### **A. Need for measures to ensure the safety of public housing residents**

##### **1. Describe the need for measures to ensure the safety of public housing residents**

(select all that apply)

- ☐ High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- ☐ High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- ☐ Residents fearful for their safety and/or the safety of their children
- ☐ Observed lower-level crime, vandalism and/or graffiti
- ☐ People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- ☐ Other (describe below)

##### **2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).**

- ☐ Safety and security survey of residents
- ☐ Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- ☐ Analysis of cost trends over time for repair of vandalism and removal of graffiti
- ☐ Resident reports
- ☐ PHA employee reports
- ☐ Police reports
- ☐ Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs

☐ Other (describe below)

3. Which developments are most affected? (list below)

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- ☐ Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- ☐ Crime Prevention Through Environmental Design
- ☐ Activities targeted to at-risk youth, adults, or seniors
- ☐ Volunteer Resident Patrol/Block Watchers Program
- ☐ Other (describe below)

2. Which developments are most affected? (list below)

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- ☐ Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- ☐ Police provide crime data to housing authority staff for analysis and action
- ☐ Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- ☐ Police regularly testify in and otherwise support eviction cases
- ☐ Police regularly meet with the PHA management and residents
- ☐ Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- ☐ Other activities (list below)

2. Which developments are most affected? (list below)

**D. Additional information as required by PHDEP/PHDEP Plan**

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

*The PHDEP Plan is in the format of the HUD template, HUD 50075, Made available on December 14, 1999. The PHDEP Final Rule was published September 14, 1999, effective on that date.*

- ☒ Yes ☐ No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- ☒ Yes ☐ No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- ☒ Yes ☐ No: This PHDEP Plan is an Attachment. (Attachment Filename):  
*OR001d01*)

#### **14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

*Final rules and procedures have not yet been established and published. The housing authority currently has pet policies and pet agreements for those families with assistance animals and those families living in housing designated for the elderly or disabled.*

#### **15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

#### **16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1. ☒ Yes ☐ No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
 (If no, skip to component 17.)
2. ☒ Yes ☐ No: Was the most recent fiscal audit submitted to HUD?
3. ☐ Yes ☒ No: Were there any findings as the result of that audit?
4. ☐ Yes ☐ No: *NA* If there were any findings, do any remain unresolved?  
 If yes, how many unresolved findings remain? \_\_\_\_\_
5. ☐ Yes ☐ No: *NA* Have responses to any unresolved findings been submitted to HUD?  
 If not, when are they due (state below)?

#### **17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

*AS A HIGH PERFORMING HOUSING AUTHORITY UNDER THE PUBLIC HOUSING MANAGEMENT ASSESSMENT PROGRAM, WE ARE NOT REQUIRED TO COMPLETE THIS SECTION OF THE ANNUAL PLAN, IN ACCORDANCE WITH THE FEBRUARY 18, 1999, INTERIM RULE AND THE OCTOBER 21, 1999, FINAL RULE.*



1. ☐ Yes ☐ No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
- ☐ Not applicable
- ☐ Private management
- ☐ Development-based accounting
- ☐ Comprehensive stock assessment
- ☐ Other: (list below)
3. ☐ Yes ☐ No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

## **18. Other Information**

[24 CFR Part 903.7 9 (r)]

### **A. Resident Advisory Board Recommendations**

1. ☒ Yes ☐ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- ☒ Attached at Attachment (File name) *OR001e01*
- ☐ Provided below:
3. In what manner did the PHA address those comments? (select all that apply)
- ☐ Considered comments, but determined that no changes to the PHA Plan were necessary.
- ☐ The PHA changed portions of the PHA Plan in response to comments  
List changes below:
- ☐ Other: (list below)

### **B. Description of Election process for Residents on the PHA Board**

*The federal requirements are in conflict with state housing authority law. HACC is working with their counsel in order to get clarification and guidance.*

1. ☐ Yes ☒ No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. ☐ Yes ☐ No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- ☐ Candidates were nominated by resident and assisted family organizations
- ☐ Candidates could be nominated by any adult recipient of PHA assistance
- ☐ Self-nomination: Candidates registered with the PHA and requested a place on ballot
- ☐ Other: (describe)

b. Eligible candidates: (select one)

- ☐ Any recipient of PHA assistance
- ☐ Any head of household receiving PHA assistance
- ☐ Any adult recipient of PHA assistance
- ☐ Any adult member of a resident or assisted family organization
- ☐ Other (list)

c. Eligible voters: (select all that apply)

- ☐ All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- ☐ Representatives of all PHA resident and assisted family organizations
- ☐ Other (list)

**C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: ~~ *Clackamas County, Oregon*
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
- ☒ The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- ☒ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.

- ☒ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- ☐ Activities to be undertaken by the PHA in the coming year will be consistent with the initiatives contained in the Consolidated Plan.

Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

*Clackamas County is in the process of completing their Consolidated Plan for the year 2000. Their deadline comes later than does ours for the Agency Plan. More specific information can be obtained at the conclusion of the Consolidated Plan process for the Plan effective July 1, 2000.*

#### **D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

The Department of Housing and Urban Development (HUD) requires that “substantial deviation” (from the 5-year Plan) and “significant amendment or modification” (to the 5-year Plan and Annual Plan) be defined by the Housing Authority. These terms come into play when determining what type of changes will require consultation with the Resident Advisory Board, and the need for public notice and a public hearing.

*Definition of “substantial deviation” or “significant amendment or modification” ---* Discretionary changes (changes which are not mandated by regulations) in the plans or policies of the HACC which fundamentally change the mission, goals, objectives or plans of the agency and which require formal approval of the Board of Housing Authority Commissioners.

HUD anticipates providing additional guidance on these definitions.. Until that time, they will use the following guidelines for Housing Authorities who have submitted their Plans without defining the terms:

“HUD will consider the following to be significant amendments or modifications:

- Changes to rent or admissions policies;
- Changes to organization of the waiting list;
- Additions of non-emergency work items (items not included in the current Annual Statement or 5-year Action Plan) or change in use of replacement reserve funds under the Capital Fund;
- Additions of new activities not included in the current PHDEP Plan; and

- Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.

An exception to HUD's definition will be made for any of the above that are adopted to reflect changes in HUD regulatory requirements; such changes will not be considered significant amendments by HUD."

### **Attachments**

Use this section to provide any additional attachments referenced in the Plans.

- a. Statements on Deconcentration
- b. FY 2000 Capital Fund Program Annual Statement
- c. FY 2000 Capital Fund Program 5 year Action Plan
- d. Public Housing Drug Elimination Program (PHDEP) Plan (using HUD PHDEP Plan Template, number 50075)
- e. Comments of the Resident Advisory Board
- f. Flat Rent Schedule
- g. Policy on Pest and Cockroach Prevention, Control and Eradication of Infestation





From the Section 8 Administrative Plan

**Section V.**

**F. Income Targeting, Deconcentration and Expanding Housing Opportunities**

Of the families initially provided tenant-based Section 8 assistance, not less than 75% shall be families whose incomes do not exceed 30% of the area median income. The periods of income targeting shall coincide with the HACC's fiscal year (July 1st through June 30th). The initial targeting period shall be April 1, 1999, through June 30, 2000.

Low poverty and high poverty census tracts will be identified and families will be encouraged to choose housing in areas out of areas of poverty or minority concentrations.

Portability and the full range of areas where a family may lease a unit will be thoroughly discussed during the briefing sessions. Additionally, owners of units located outside areas of poverty or minority concentrations will be encouraged to participate.

From the Public Housing Admissions and Occupancy Policy

- (c) No more than 25% of the applicants will be assigned to units in projects 1-1, 1-3, 1-4, 1-5, 1-6, 1-7, 1-8, 1-10 and 1-11 who are low-income families, other than very low-income families. In projects 1-12, 1-19, 1-20, 1-21 and all subsequent projects, no lower-income families other than very low-income families will be assigned without prior HUD approval.
- (d) Of the families initially admitted, not less than 40% shall be families whose incomes do not exceed 30% of the area median income. The periods of income targeting shall coincide with the HACC's fiscal year (July 1st through June 30th). The initial targeting period shall be April 1, 1999, through June 30, 2000.

**Section VI.B.**

- (e) **HACC will make a good faith effort to achieve the goal of providing for deconcentration of poverty and income mixing, by bringing higher income tenants into lower**

**income public housing projects and bringing lower income tenants into higher income public housing projects. Subsections VI.B.1.(c) and (d) above may have a bearing on this goal, as may future HUD guidance. Any more specific policy designed to provide for deconcentration of poverty and income mixing will be made a part of the HACC's Agency Plan (anticipated to be in effect 7/1/2000), after soliciting, receiving and reviewing public comments on the subject.**



Annual Statement/ Performance and Evaluation Report  
Comprehensive Grant Program (CGP) Part I: Summary  
CGP 2000 12/7/99

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

HA Name <b>Housing Authority of the County of Clackamas</b>			Comprehensive Grant Number <b>OR16P001709</b>		FFY of Grant Approval <b>2000</b>	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement/Revision Number _____ <input type="checkbox"/> Performance and Evaluation Report for Program Year Ending _____ <input type="checkbox"/> Final Performance and Evaluation Report						
Line No.	Summary by Development Account		Total Estimated Cost		Actual Cost 2/	
			Original	Revised 1/	Obligated	Expended
1	Total Non-CGP Funds					
2	1406	Operations (May not exceed 10% of line 19)				
3	1408	Management Improvements	\$177,000.00	\$0.00	\$0.00	\$0.00
4	1410	Administration	\$136,038.00	\$0.00	\$0.00	\$0.00
5	1411	Audit				
6	1415	Liquidated Damages				
7	1430	Fees and Costs	\$83,875.00	\$0.00	\$0.00	\$0.00
8	1440	Site Acquisition				
9	1450	Site Improvement	\$100,000.00	\$0.00	\$0.00	\$0.00
10	1460	Dwelling Structures	\$735,900.00	\$0.00	\$0.00	\$0.00
11	1465.1	Dwelling Equipment - Nonexpendable	\$14,600.00	\$0.00	\$0.00	\$0.00
12	1470	Nondwelling Structures	\$0.00	\$0.00	\$0.00	\$0.00
13	1475	Nondwelling Equipment	\$45,200.00	\$0.00	\$0.00	\$0.00
14	1485	Demolition				
15	1490	Replacement Reserve				
16	1495.1	Relocation Costs	\$33,000.00	\$0.00	\$0.00	\$0.00
17	1498	Mod Used for Development				
18	1502	Contingency (may not exceed 8% of line 19)	\$34,774.00	\$0.00	\$0.00	\$0.00
19	Amount of Annual Grant (Sum of lines 2-18)		\$1,360,387.00	\$0.00	\$0.00	\$0.00
20	Amount of line 19 Related to LBP Activities		\$35,000	\$0	\$0	\$0
21	Amount of line 19 Related to Section 504 Compliance		\$270,000	\$0	\$0	\$0
17	Amount of line 19 Related to Security		\$60,000	\$0	\$0	\$0
18	Amount of line 19 Related to Energy Conservation Measures		\$0	\$0	\$0	\$0
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date			

1/ To be completed for the Performance and Evaluation Report or a Revised Annual Statement

2/ To be completed for the Performance and Evaluation Report

form HUD-52837 (10/96)

ref Handbook 7485.3

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				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
<b>PHA-wide Mgmt. Improve.</b>	1. STAFF: Learning Center Coordination - Salary & Benefits	1408	1	\$27,000.00				
	2. STAFF: Crime Prevention Program	1408	1	\$50,000.00				
	3. STAFF: Residents Services Coordination Salary & Benefits	1408	1	\$21,000.00				
	4. STAFF: High-Rise Service Coordinator, Salary & Benefits	1408	1	\$9,000.00				
	5. STAFF: Multi-Cultural Service Coordinator	1408	1	\$5,000.00				
	6. STAFF: Resident Youth Services Coordinator	1408	1	\$27,000.00				
	7. Translation Services	1408	1	\$5,000.00				
	8. TRAINING: Staff Training Improvement - current regulations, requirements, etc.	1408	1	\$3,000.00				
	9. TRAINING: Staff Training Improvement - computer training	1408	1	\$1,500.00				
	10. TRAINING: Staff Training Improvement - CGP & mod.	1408	1	\$1,000.00				
	11. Travel for Resident Services Coordinator	1408	1	\$500.00				
	12. SOFTWARE: Expand Software capabilities incl. CAD, Inventory & Work Order	1408	1	\$12,000.00				
	13. SOFTWARE: Operating Systems & Office Software	1408	1	\$10,000.00				
	14. Revisions to Tenant Handbook	1408	1	\$5,000.00				
	<b>SUB-TOTAL</b>	<b>1408</b>		<b>\$177,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>PHA-wide Admin.</b>	1. CGP Coordinator Salary & Benefits	1410	80%	\$56,281.00				
	2. CGP Rehab Specialist Salary & Benefits	1410	60%	\$30,608.00				
	3. CGP Secretarial Salary & Benefits	1410	100%	\$36,827.00				
	4. CGP Manager Salary & Benefits	1410	0%	\$0.00				
	5. CGP Other Staff Salary & Benefits	1410						
	Acct. Staff	1410	14%	\$6,553.00				
	Acct. Mgr.	1410	0%	\$0.00				
	Exec. Director	1410	0%	\$0.00				
	6. Advertising	1410		\$1,500.00				
	7. Travel (Mileage, Parking, etc.)	1410		\$500.00				
	8. Legal Expenses	1410		\$2,000.00				
	<b>Other</b>			<b>\$1,769.00</b>				
	<b>SUB-TOTAL</b>	<b>1410</b>		<b>\$136,038.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

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				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
<b>PHA-wide Fees &amp; Costs</b>	1. Lead Based Paint Testing/Abatement Project Monitoring	1430-0100	1	\$5,000.00				
	2. Asbestos Testing: Dev. 001 thru 021	1430-0100	37	\$7,400.00				
	3. Architectural, Engineering, Consulting Services	1430-0100		\$30,000.00				
	4. Advertising, Printing RFP's, Bid documents, other project related expenses	1430-0100		\$7,000.00				
	5. In-house Architectural Staff - CGP Coordinator salary & benefits	1430-0100	20%	\$14,070.00				
	6. In-house Architectural Staff - Rehab. Specialist salary & benefits	1430-0100	40%	\$20,405.00				
	<b>SUB-TOTAL</b>	<b>1430</b>		<b>\$83,875.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>PHA-wide Site Improve.</b>	1. PHA-Wide Sitework	1450		\$0.00				
	A. Fencing	1450		\$5,000.00				
	B. Site Utilities	1450						
	<b>SUB-TOTAL</b>	<b>1450</b>		<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>PHA-wide Dwelling Structures</b>	place accessibility accommodation, plumbing, HVAC, siding, chimney removal, windows, roofs, kitchens	1460		\$25,000.00				
	9. Repl. Smoke detectors w/ hush feature	1460	469	\$140,700.00				
	<b>SUB-TOTAL</b>	<b>1460</b>		<b>\$165,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>PHA-Wide Dwelling Equip.</b>	1. Ranges & Refrigerators	1465.1	5	\$2,000.00				
	<b>SUB-TOTAL</b>	<b>1465.1</b>		<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>PHA-wide Non-Dwelling Structures</b>								

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				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
	<b>SUB-TOTAL</b>	<b>1470</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>PHA-wide Non-Dwelling Equipment</b>	1. TOOLS: Maint. - Small Tools	1475		\$600.00				1/28/98 \$142 to line 11.
	a. Hand trucks		2	\$300.00				
	b. Complete set of hand tools		1	\$100.00				
	2. TOOLS: Maint. - Power Tools	1475		\$550.00				
	a. Gas powered portable pump		1	\$450.00				
	3. TOOLS: Maint. - Power Equipment Mower	1475		\$450.00				
	a. Walk-behind mower		1	\$800.00				
	b. Ozone generator		1	\$750.00				
	4. COMPUTER: Computer Monitors	1475	5	\$2,000.00				
	5. COMPUTER: Computer Keyboard/Mouse	1475	10	\$1,000.00				
	6. COMPUTER: Repl. Drives, Mboard/Chip/Memory	1475	10	\$5,000.00				
	7. COMPUTER: Computer Misc. Hardware	1475	1 Is	\$2,000.00				
	8. COMPUTER: Upgrade NIC Card, HUB, videocards	1475	30 NIC, 4 HUB	\$10,000.00				
	9. COMPUTER: Computer Workstation	1475	1	\$1,000.00				
	10. COMPUTER: Notebook Computer	1475	1	\$2,500.00				
	11. COMPUTER: Scanner for Facilities	1475	1	\$3,000.00				
	12. OFFICE EQUIP: Printers	1475	1	\$2,000.00				
	13. OFFICE EQUIP: Print Servers	1475	2	\$500.00				
	14. OFFICE EQUIP: Plotter/printer	1475	1	\$5,000.00				
	comp. screens	1475	3	\$900.00				
	16. OFFICE EQUIP: Pocket Translators	1475	2	\$400.00				
	17. OFFICE EQUIP: Video Camera	1475	1	\$800.00				
	18. FURNITURE: Maintenance furniture & accessories	1475	1	\$1,000.00				
	19. Bookshelves @ Dev. 1-5	1475	1	\$1,000.00				
	20. Dishwasher @ Dev. 1-5	1475	1	\$500.00				
	21. Frost Free Refrigerator @ Dev. 1-5	1475	1	\$600.00				
	22. Tables & Chairs @ Dev. 1-5	1475	1	\$2,000.00				

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				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
	<b>SUB-TOTAL</b>	<b>1475</b>		<b>\$45,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>PHA-wide Relocation Costs</b>	1. Relocation costs due to modernization activities	1495.1						
	<b>SUB-TOTAL</b>	<b>1495.1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>PHA-wide Contingency</b>	1. Contingency	1502		\$34,774.00				
	<b>SUB-TOTAL</b>	<b>1502</b>		<b>\$34,774.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>001 - Clackamas Heights (100 units)</b>	1. SITEWORK	1450						
<b>#001</b>	a. Sitework:							
<b>#001</b>	b. Fencing							
<b>#001</b>	c. Site Utilities							
<b>#001</b>	d. Landscaping							
<b>#001</b>	e. Sitework - Accessibility (Sect. 504): #001011, 012, 013, 014, 029	1450	5	\$25,000.00				
	<b>Dev. #001 SUB-TOTAL</b>	<b>1450</b>		<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>#001</b>	2. DWELLING STRUCTURES	1460						
<b>#001</b>	a. Roofs:							
<b>#001</b>	b. Siding							
<b>#001</b>	c. Exterior Doors							
<b>#001</b>	d. Interior Doors							
<b>#001</b>	e. Windows							
<b>#001</b>	f. Flooring							
<b>#001</b>	g. Kitchen							
<b>#001</b>	h. Bathroom							
<b>#001</b>	i. Laundry							

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				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
#001	j. Garage							
#001	k. Structural							
#001	l. HVAC							
#001	m. Plumbing							
	(1) Re-plumb drain tree	1460	100	\$30,500.00				
	(2) Add sewer clean outs	1460	49	\$14,700.00				
#001	n. Electrical							
#001	o. Energy Savings							
#001	p. LBP Abatement							
#001	q. Asbestos Abatement							
#001	r. Section 504 Accessibility (comprehensive): #001011, 012, 013, 014, 029	1460	5	\$225,000.00				
#001	s. Space Needs							
	<b>Dev. #001 SUB-TOTAL</b>	<b>1460</b>		<b>\$270,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#001	3. Dwelling Equipment: (ranges & refrigerators): #001011, 012, 013, 014, 029	1465.1	5	\$5,000.00				
	<b>Dev. #001 SUB-TOTAL</b>	<b>1465.1</b>		<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#001	4. Relocation Costs: #001011, 012, 013, 014, 029	1495.1	5	\$15,000.00				
	<b>Dev. #001 SUB-TOTAL</b>	<b>1495.1</b>		<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
003 - Hillside Park (100 units) #003	1. SITEWORK	1450						
	a. Sitework							
	(1) Remove overgrown trees	1450	1 ls	\$30,000.00				
#003	b. Fencing							
#003	c. Site Utilities							
#003	d. Landscaping							
#003	e. Sitework - Accessibility (Sect. 504)							

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				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
	<b>Dev. #003 SUB-TOTAL</b>	<b>1450</b>		<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>#003</b>	2. DWELLING STRUCTURES	1460						
<b>#003</b>	a. Roofs							
<b>#003</b>	b. Siding							
<b>#003</b>	c. Exterior Doors							
<b>#003</b>	d. Interior Doors							
<b>#003</b>	e. Windows							
<b>#003</b>	f. Flooring							
<b>#003</b>	g. Kitchen							
<b>#003</b>	h. Bathroom							
<b>#003</b>	i. Laundry							
<b>#003</b>	j. Garage							
<b>#003</b>	k. Structural							
<b>#003</b>	l. HVAC							
<b>#003</b>	m. Plumbing							
<b>#003</b>	n. Electrical							
<b>#003</b>	o. Energy Savings							
<b>#003</b>	p. LBP Abatement							
<b>#003</b>	q. Asbestos Abatement							
<b>#003</b>	r. Section 504 Accessibility (comprehensive):							
<b>#003</b>	s. Space Needs							
	<b>Dev. #003 SUB-TOTAL</b>	<b>1460</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>#003</b>	3. Dwelling Equipment (ranges & refrigerators), Unit #003035, 041, 044	1465.1						
	<b>Dev. #003 SUB-TOTAL</b>	<b>1465.1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>#003</b>	4. Relocation Costs	1495.1						
	<b>Dev. #003 SUB-TOTAL</b>	<b>1495.1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>004 - OCVM (100 units)</b>	1. SITEWORK	1450						

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				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
#004	a. Sitework	1450	1 ls	\$10,000.00				
#004	b. Fencing							
#004	c. Site Utilities							
#004	(1) Site lighting							
#004	d. Landscaping							
#004	e. Sitework - Accessibility (Sect. 504)							
	Dev. #004 SUB-TOTAL	1450		\$10,000.00	\$0.00	\$0.00	\$0.00	
#004	2. DWELLING STRUCTURES	1460						
#004	a. Roofs	1460						
#004	b. Siding							
#004	c. Exterior Doors							
#004	d. Interior Doors							
#004	e. Windows							
#004	f. Flooring							
#004	g. Kitchen							
#004	h. Bathroom							
#004	i. Laundry							
#004	j. Garage							
#004	k. Structural							
#004	l. HVAC							
#004	m. Plumbing							
#004	n. Electrical							
#004	o. Energy Savings							
#004	p. LBP Abatement							
#004	q. Asbestos Abatement							
#004	r. Section 504 Accessibility (comprehensive)							
#004	s. Space Needs							
	Dev. #004 SUB-TOTAL	1460		\$0.00	\$0.00	\$0.00	\$0.00	
#004	3. Dwelling Equipment (ranges & refrigerators)	1465.1						
	Dev. #004 SUB-TOTAL	1465.1		\$0.00	\$0.00	\$0.00	\$0.00	



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#004	4. Relocation Costs	1495.1						
	<b>Dev. #004 SUB-TOTAL</b>	<b>1495.1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
005 - Hillside Manor (101 units) #005 #005 #005 #005 #005	1. SITEWORK	1450						
	a. Sitework							
	b. Fencing							
	c. Site Utilities							
	d. Landscaping							
	e. Sitework - Accessibility (Sect. 504)							
	<b>Dev. #005 SUB-TOTAL</b>	<b>1450</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#005	2. DWELLING STRUCTURES	1460						
#005	a. Roofs							
#005	b. Siding							
#005	c. Exterior Doors							
#005	d. Interior Doors							
#005	e. Windows							
#005	f. Flooring							
#005	g. Kitchen							
#005	h. Bathroom							
#005	i. Laundry							
#005	j. Garage							
#005	k. Structural							
#005	l. HVAC							
#005	m. Plumbing							
#005	n. Electrical							
#005	o. Energy Savings							
#005	p. LBP Abatement							
#005	q. Asbestos Abatement							
#005	r. Section 504 Accessibility (comprehensive)							

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				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
#005	s. Space Needs							
	Dev. #005 SUB-TOTAL	1460		\$0.00	\$0.00	\$0.00	\$0.00	
#005	3. Dwelling Equipment (ranges & refrigerators)	1465.1	0					
	Dev. #005 SUB-TOTAL	1465.1		\$0.00	\$0.00	\$0.00	\$0.00	
#005	4. Relocation Costs	1495.1	0					
	Dev. #005 SUB-TOTAL	1495.1		\$0.00	\$0.00	\$0.00	\$0.00	
006 - Scattered Sites (6 units) #006 #006 #006 #006 #006	1. SITEWORK a. Sitework b. Fencing c. Site Utilities d. Landscaping e. Sitework - Accessibility (Sect. 504)	1450						
	Dev. #006 SUB-TOTAL	1450		\$0.00	\$0.00	\$0.00	\$0.00	
#006 #006 #006 #006 #006 #006 #006 #006 #006 #006	2. DWELLING STRUCTURES a. Roofs: b. Siding c. Exterior Doors d. Interior Doors e. Windows f. Flooring g. Kitchen h. Bathroom i. Laundry j. Garage	1460						

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				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
#006	k. Structural							
#006	l. HVAC							
#006	m. Plumbing							
#006	n. Electrical							
#006	o. Energy Savings							
#006	p. LBP Abatement							
#006	q. Asbestos Abatement							
#006	r. Section 504 Accessibility (comprehensive)							
#006	s. Space Needs							
	Dev. #006 SUB-TOTAL	1460		\$0.00	\$0.00	\$0.00	\$0.00	
#006	3. Dwelling Equipment (ranges & refrigerators)	1465.1						
	Dev. #006 SUB-TOTAL	1465.1		\$0.00	\$0.00	\$0.00	\$0.00	
#006	4. Relocation Costs	1495.1						
	Dev. #006 SUB-TOTAL	1495.1		\$0.00	\$0.00	\$0.00	\$0.00	
007 - Scattered Sites (33 units)	1. SITEWORK	1450						
#007	a. Sitework Unit #007013 - 5125 SE Rainbow Ln., #007015 - 12205 SE 67th		2	\$10,000.00				
#007	b. Fencing							
#007	c. Site Utilities							
#007	d. Landscaping							
#007	e. Sitework - Accessibility (Sect. 504)							
	Dev. #007 SUB-TOTAL	1450		\$10,000.00	\$0.00	\$0.00	\$0.00	
#007	2. DWELLING STRUCTURES	1460						
#007	a. Roofs							

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Development Number/Name HA-Wide Activities	General Description of Proposed Work Items	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work 2/
				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
#007	b. Siding							
#007	c. Exterior Doors							
#007	d. Interior Doors							
#007	e. Windows							
#007	f. Flooring							
#007	g. Kitchen							
#007	h. Bathroom							
#007	i. Laundry							
#007	j. Garage							
#007	k. Structural							
#007	l. HVAC							
#007	m. Plumbing							
#007	n. Electrical							
#007	o. Energy Savings							
#007	p. LBP Abatement							
	(1) LBP abatement @ #007007 - 9475 SE 40th Ave., #007013 - 5125 SE Rainbow Ln., #007015 - 12205 SE 67th, #007020 - 6536 SE Hemlock	1460	4	\$20,000.00				
#007	q. Asbestos Abatement							
#007	r. Section 504 Accessibility (comprehensive)							
#007	s. Space Needs							
	t. Full remodel: Unit #007013 - 5125 SE Rainbow Ln., #007015 - 12205 SE 67th	1460	2	\$90,000.00				
	<b>Dev. #007 SUB-TOTAL</b>	<b>1460</b>		<b>\$110,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#007	7. Dwelling Equipment (ranges & refrigerators): Unit #007013 - 5125 SE Rainbow Ln., #007015 - 12205 SE 67th	1465.1	2	\$2,000.00				
	<b>Dev. #007 SUB-TOTAL</b>	<b>1465.1</b>		<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#007	4. Relocation Costs: Unit #007013 - 5125 SE Rainbow Ln., #007015 - 12205 SE 67th	1495.1	2	\$6,000.00				
	<b>Dev. #007 SUB-TOTAL</b>	<b>1495.1</b>		<b>\$6,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

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Development Number/Name HA-Wide Activities	General Description of Proposed Work Items	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work 2/
				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
<b>008 - Scattered Sites (21 units)</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b>	1. SITEWORK	1450						
	a. Sitework							
	b. Fencing							
	c. Site Utilities							
	d. Landscaping							
	e. Sitework - Accessibility (Sect. 504):							
	<b>Dev. #008 SUB-TOTAL</b>	<b>1450</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b> <b>#008</b>	2. DWELLING STRUCTURES	1460						
	a. Roofs:							
	b. Siding							
	c. Exterior Doors							
	d. Interior Doors							
	e. Windows							
	f. Flooring							
	g. Kitchen							
	h. Bathroom							
	i. Laundry							
	j. Garage							
	k. Structural							
	l. HVAC							
	m. Plumbing							
	n. Electrical							
	o. Energy Savings							
	p. LBP Abatement							
	q. Asbestos Abatement							
	r. Section 504 Accessibility (comprehensive)							
	s. Space Needs							
	<b>Dev. #008 SUB-TOTAL</b>	<b>1460</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

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Development Number/Name HA-Wide Activities	General Description of Proposed Work Items	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work 2/
				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
#008	3. Dwelling Equipment (ranges & refrigerators)	1465.1						
	Dev. #008 SUB-TOTAL	1465.1		\$0.00	\$0.00	\$0.00	\$0.00	
#008	4. Relocation Costs	1495.1						
	Dev. #008 SUB-TOTAL	1495.1		\$0.00	\$0.00	\$0.00	\$0.00	
010 - Scattered Sites (21 units) #010 #010 #010 #010 #010	1. SITEWORK a. Sitework b. Fencing c. Site Utilities d. Landscaping e. Sitework - Accessibility (Sect. 504)	1450						
	Dev. #010 SUB-TOTAL	1450		\$0.00	\$0.00	\$0.00	\$0.00	
#010 #010 #010 #010 #010 #010 #010 #010 #010 #010 #010 #010 #010 #010	2. DWELLING STRUCTURES a. Roofs b. Siding c. Exterior Doors d. Interior Doors e. Windows f. Flooring g. Kitchen h. Bathroom i. Laundry j. Garage k. Structural l. HVAC m. Plumbing	1460						

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Development Number/Name HA-Wide Activities	General Description of Proposed Work Items	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work 2/
				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
#010	n. Electrical							
#010	o. Energy Savings							
#010	p. LBP Abatement							
#010	q. Asbestos Abatement							
#010	r. Section 504 Accessibility (comprehensive)							
#010	s. Space Needs							
	<b>Dev. #010 SUB-TOTAL</b>	<b>1460</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#010	3. Dwelling Equipment (ranges & refrigerators)	1465.1						
	<b>Dev. #010 SUB-TOTAL</b>	<b>1465.1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#010	4. Relocation Costs	1495.1						
	<b>Dev. #010 SUB-TOTAL</b>	<b>1495.1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
011 - Scattered Sites (4 units)	1. SITEWORK	1450						
#011	a. Sitework							
#011	b. Fencing							
#011	c. Site Utilities							
#011	d. Landscaping							
#011	e. Sitework - Accessibility (Sect. 504)							
	<b>Dev. #011 SUB-TOTAL</b>	<b>1450</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#011	2. DWELLING STRUCTURES	1460						
#011	a. Roofs							
#011	b. Siding							
#011	c. Exterior Doors							
#011	d. Interior Doors							
#011	e. Windows							

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Development Number/Name HA-Wide Activities	General Description of Proposed Work Items	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work 2/
				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
#011	f. Flooring							
#011	g. Kitchen							
#011	h. Bathroom							
#011	i. Laundry							
#011	j. Garage							
#011	k. Structural							
#011	l. HVAC							
#011	m. Plumbing							
#011	n. Electrical							
#011	o. Energy Savings							
#011	p. LBP Abatement							
#011	q. Asbestos Abatement							
#011	r. Section 504 Accessibility (comprehensive)							
#011	s. Space Needs							
	<b>Dev. #011 SUB-TOTAL</b>	<b>1460</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#011	3. Dwelling Equipment (ranges & refrigerators)	1465.1						
	<b>Dev. #011 SUB-TOTAL</b>	<b>1465.1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#011	4. Relocation Costs	1495.1						
	<b>Dev. #011 SUB-TOTAL</b>	<b>1495.1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
012 - Scattered Sites (39 units)	1. SITEWORK	1450						
#012	a. Sitework:							
#012	b. Fencing							
#012	c. Site Utilities							
#012	d. Landscaping							
#012	e. Sitework - Accessibility (Sect. 504):							



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Development Number/Name HA-Wide Activities	General Description of Proposed Work Items	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work 2/
				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
	<b>Dev. #012 SUB-TOTAL</b>	<b>1450</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#012	2. DWELLING STRUCTURES	1460						
#012	a. Roofs:							
#012	b. Siding							
#012	c. Exterior Doors							
#012	d. Interior Doors							
#012	e. Windows							
#012	f. Flooring							
#012	g. Kitchen							
#012	h. Bathroom							
#012	i. Laundry							
#012	j. Garage							
#012	k. Structural							
#012	l. HVAC							
#012	m. Plumbing							
#012	n. Electrical							
#012	o. Energy Savings							
#012	p. LBP Abatement							
#012	q. Asbestos Abatement							
#012	r. Section 504 Accessibility (comprehensive)							
#012	s. Space Needs							
#012	t. Full remodel:							
	<b>Dev. #012 SUB-TOTAL</b>	<b>1460</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#012	7. Dwelling Equipment (ranges & refrigerators):	1465.1						
	<b>Dev. #012 SUB-TOTAL</b>	<b>1465.1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#012	4. Relocation Costs:	1495.1						
	<b>Dev. #012 SUB-TOTAL</b>	<b>1495.1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

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Development Number/Name HA-Wide Activities	General Description of Proposed Work Items	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work 2/
				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
<b>019 - Scattered Sites (20 units)</b>	1. SITEWORK a. Sitework: Unit #019004 - 8535 SE Jennings, #019006 - 17700 SE Cook b. Fencing c. Site Utilities d. Landscaping e. Sitework - Accessibility (Sect. 504)	1450	2	\$10,000.00				
	<b>Dev. #019 SUB-TOTAL</b>	<b>1450</b>		<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>#019</b>	2. DWELLING STRUCTURES	1460						
<b>#019</b>	a. Roofs: Gutters/D.S.							
<b>#019</b>	b. Siding							
<b>#019</b>	c. Exterior Doors							
<b>#019</b>	d. Interior Doors							
<b>#019</b>	e. Windows							
<b>#019</b>	f. Flooring							
<b>#019</b>	g. Kitchen							
<b>#019</b>	h. Bathroom							
<b>#019</b>	i. Laundry							
<b>#019</b>	j. Garage							
<b>#019</b>	k. Structural							
<b>#019</b>	l. HVAC							
<b>#019</b>	m. Plumbing							
<b>#019</b>	n. Electrical							
<b>#019</b>	o. Energy Savings							
<b>#019</b>	p. LBP Abatement							
<b>#019</b>	q. Asbestos Abatement							
<b>#019</b>	r. Section 504 Accessibility (comprehensive)							
<b>#019</b>	s. Space Needs							
	t. Full Remodel: Unit #019004 - 8535 SE Jennings, #019006 - 17700 SE Cook	1460	2	\$90,000.00				
	<b>Dev. #019 SUB-TOTAL</b>	<b>1460</b>		<b>\$90,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

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Development Number/Name HA-Wide Activities	General Description of Proposed Work Items	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work 2/
				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
#019	3. Dwelling Equipment (ranges & refrigerators); Unit #019004 - 8535 SE Jennings, #019006 - 17700 SE Cook	1465.1	2	\$2,800.00				
	<b>Dev. #019 SUB-TOTAL</b>	<b>1465.1</b>		<b>\$2,800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#019	4. Relocation Costs: Unit #019004 - 8535 SE Jennings, #019006 - 17700 SE Cook	1495.1	2	\$6,000.00				
	<b>Dev. #019 SUB-TOTAL</b>	<b>1495.1</b>		<b>\$6,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
020 - Scattered Sites (15 units) #020 #020 #020 #020 #020	1. SITEWORK a. Sitework: Unit #020004 - 6110 SE Thiessen Rd., #020015 - 7265 SE Webster Ln. b. Fencing c. Site Utilities d. Landscaping e. Sitework - Accessibility (Sect. 504)	1450	2	\$10,000.00				
	<b>Dev. #020 SUB-TOTAL</b>	<b>1450</b>		<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#020 #020 #020 #020 #020 #020 #020 #020 #020 #020 #020	2. DWELLING STRUCTURES a. Roofs: b. Siding c. Exterior Doors d. Interior Doors e. Windows f. Flooring g. Kitchen h. Bathroom i. Laundry j. Garage k. Structural	1460						

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Development Number/Name HA-Wide Activities	General Description of Proposed Work Items	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work 2/
				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
#020	I. HVAC							
#020	m. Plumbing							
#020	n. Electrical							
#020	o. Energy Savings							
#020	p. LBP Abatement							
	(1) LBP abatement at #020004 - 6110 SE Thiessen Rd., #020014 - 2620 SE Poplar	1460	2	\$10,000.00				
#020	q. Asbestos Abatement							
#020	r. Section 504 Accessibility (comprehensive)							
#020	s. Space Needs							
	t. Full remodel: Unit #020004 - 6110 SE Thiessen Rd., #020015 - 7265 SE Webster Ln.	1460	2	\$90,000.00				
	<b>Dev. #020 SUB-TOTAL</b>	<b>1460</b>		<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#020	3. Dwelling Equipment (ranges & refrigerators): Unit #020004 - 6110 SE Thiessen Rd., #020015 - 7265 SE Webster Ln.	1465.1	2	\$2,800.00				
	<b>Dev. #020 SUB-TOTAL</b>	<b>1465.1</b>		<b>\$2,800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
#020	4. Relocation Costs: Unit #020004 - 6110 SE Thiessen Rd., #020015 - 7265 SE Webster Ln.	1495.1	2	\$6,000.00				
	<b>Dev. #020 SUB-TOTAL</b>	<b>1495.1</b>		<b>\$6,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
021 - Scattered Sites (9 units)	1. SITEWORK	1450						
#021	a. Sitework							
#021	b. Fencing							
#021	c. Site Utilities							
#021	d. Landscaping							
#021	e. Sitework - Accessibility (Sect. 504)							
	<b>Dev. #021 SUB-TOTAL</b>	<b>1450</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

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Development Number/Name HA-Wide Activities	General Description of Proposed Work Items	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work 2/
				Original	Revised 1/	Funds Obligated 2/	Funds Expended 2/	
#021	2. DWELLING STRUCTURES	1460						
#021	a. Roofs							
#021	b. Siding							
#021	c. Exterior Doors							
#021	d. Interior Doors							
#021	e. Windows							
#021	f. Flooring							
#021	g. Kitchen							
#021	h. Bathroom							
#021	i. Laundry							
#021	j. Garage							
#021	k. Structural							
#021	l. HVAC							
#021	m. Plumbing							
#021	n. Electrical							
#021	o. Energy Savings							
#021	p. LBP Abatement							
#021	q. Asbestos Abatement							
#021	r. Section 504 Accessibility (comprehensive)							
#021	s. Space Needs							
	Dev. #021 SUB-TOTAL	1460		\$0.00	\$0.00	\$0.00	\$0.00	
#021	3. Dwelling Equipment (ranges & refrigerators)	1465.1						
	Dev. #021 SUB-TOTAL	1465.1		\$0.00	\$0.00	\$0.00	\$0.00	
#021	4. Relocation Costs	1495.1						
	Dev. #021 SUB-TOTAL	1495.1		\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL			\$1,360,387.00	\$0.00	\$0.00	\$0.00	

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 Comprehensive Grant Program (CGP) **Part III: Implementation Schedule**  
**CGP 2000 12/7/99**

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 Office of Public and Indian Housing

Development Number/ Name	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates 2/
	Original	Revised 1/	Actual 3/	Original	Revised 1/	Actual 2/	
PHA-Wide Operations	03/31/2002			09/30/2003			
PHA-Wide Mgmt. Improvem'ts	03/31/2002			09/30/2003			
PHA-Wide Admin.	03/31/2002			09/30/2003			
PHA-Wide Fees & Costs	03/31/2002			09/30/2003			
PHA-Wide Non-Dwelling Structures	03/31/2002			09/30/2003			
Dwelling Equipment	03/31/2002			09/30/2003			
001 - Clackamas Heights	03/31/2002			09/30/2003			
003 - Hillside Park	03/31/2002			09/30/2003			
004 - OCVM	03/31/2002			09/30/2003			
Manor	03/31/2002			09/30/2003			
006 - Scattered Sites	03/31/2002			09/30/2003			
007 - Scattered Sites	03/31/2002			09/30/2003			
008 - Scattered Sites	03/31/2002			09/30/2003			
010 - Scattered Sites	03/31/2002			09/30/2003			
011 - Scattered Sites	03/31/2002			09/30/2003			
012 - Scattered Sites	03/31/2002			09/30/2003			
019 - Scattered Sites	03/31/2002			09/30/2003			
020 - Scattered Sites	03/31/2002			09/30/2003			
021 - Scattered Sites	03/31/2002			09/30/2003			

Signature of Executive Director & Date:

Signature of Public Housing Director/Office of Native American Programs Administrator & Date:

1/ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

2/ To be completed for the Performance and Evaluation Report.

form HUD-52837 (10/96

ref Handbook 7485.3

**Five-Year Action Plan**  
**Part I: Summary**  
 Comprehensive Grant Program (CGP)  
 5 Yr. Plan, Revision 3, 12/6/99

U.S. Department of Housing  
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 Office of Public and Indian Housing

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HA Name <b>Housing Authority of the County of Clackamas</b>		Locality: (City/County & State) <b>Clackamas County, Oregon</b>		<input type="checkbox"/> Original <input checked="" type="checkbox"/> Revision No.	
<b>A.</b>	Work Stmt. for Year 1 FFY: __2000__	Work Statement of Year 2 FFY: __2001__	Work Statement of Year 3 FFY: __2002__	Work Statement of Year 4 FFY: __2003__	Work Statement of Year 5 FFY: __2004__
Development Number/Name					
	SEE ANNUAL STATEMENT				
B. Physical Improvements Subtotal		\$740,700	\$803,000	\$859,400	\$905,800
C. Management Improvements		\$156,000	\$175,000	\$146,000	\$155,000
D. HA-Wide Nondwelling Structures and Equipment		\$183,150	\$33,300	\$63,000	\$23,000
E. Administration		\$136,038	\$136,038	\$136,038	\$136,038
F. Other		\$144,499	\$213,049	\$155,949	\$140,549
G. Operations		\$0	\$0	\$0	\$0
H. Demolition					
I. Replacement Reserves					
J. Mod Used for Development					
K. Total CGP Funds		\$1,360,387	\$1,360,387	\$1,360,387	\$1,360,387
L. Total Non-CGP Funds					
M. Grand Total		\$1,360,387	\$1,360,387	\$1,360,387	\$1,360,387
Signature of Executive Director and Date		Signature of Public Housing Director/Office of Native American Programs Administrator & Date:			

**Part II: Supporting Pages**

Physical Needs Work Statement(s)

Comprehensive Grant Program (CGP)

**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	<b>Year: 2001</b>			<b>Year: 2002</b>		
	<b>Development 001 - Clackamas Heights</b>			<b>Development 001 - Clackamas Heights</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators)			Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Community Building			Community Building		
	Full Remodel of dwellings					
	<b>Dev. 001 Sub-total</b>		\$0	<b>Dev. 001 Sub-total</b>		\$0
	<b>Year: 2001</b>			<b>Year: 2002</b>		
	<b>Development 003 - Hillside Park</b>			<b>Development 003 - Hillside Park</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		



**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (exp. 7/31/98)

Work Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators)			Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Community Building			Community Building		
	Dev. 003 Sub-total		\$0	Dev. 003 Sub-total		\$0

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	<b>Year: 2001</b>			<b>Year: 2002</b>		
	<b>Development 004 - OCVM</b>			<b>Development 004 - OCVM</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators)			Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring	95	\$237,500	Flooring		
	Kitchen			Kitchen		
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC	95	\$50,000	HVAC		
	Plumbing	30	\$10,000	Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Community Building			Community Building		
	<b>Dev. 004 Sub-total</b>		<b>\$297,500</b>	<b>Dev. 004 Sub-total</b>		<b>\$0</b>
	<b>Year: 2001</b>			<b>Year: 2002</b>		
	<b>Development 005 - Hillside Manor</b>			<b>Development 005 - Hillside Manor</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		



**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Flooring			Flooring		
	Kitchen			Kitchen		
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	Full Remodel			Full Remodel		
	Space Needs			Space Needs		
	Community Building			Community Building		
	Dev. 006 Sub-total		\$0	Dev. 006 Sub-total		\$0
	Year: 2001			Year: 2002		
	Development 007 - Scattered Sites (33)			Development 007 - Scattered Sites (33)		
	Sitework (#007032, 033)	2	\$10,000	Sitework (#007003, 012, 027)	3	\$15,000
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators) (#007032, 033)	2	\$2,800	Dwelling Equipment (ranges & refrigerators) (#007003, 012, 027)	3	\$4,200
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Kitchen			Kitchen		
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel (#007032, 033)	2	\$90,000	Full Remodel (#007003, 012, 027)	3	\$135,000
	<b>Dev. 007 Sub-total</b>		<b>\$102,800</b>	<b>Dev. 007 Sub-total</b>		<b>\$154,200</b>
	<b>Year: 2001</b>			<b>Year: 2002</b>		
	<b>Development 008 - Scattered Sites (21)</b>			<b>Development 008 - Scattered Sites (21)</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators)			Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		



**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Kitchen			Kitchen		
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel			Full Remodel (Unit #010020)	1	\$45,000
	<b>Dev. 010 Sub-total</b>			<b>Dev. 010 Sub-total</b>		<b>\$51,400</b>
	<b>Year: 2001</b>			<b>Year: 2002</b>		
	<b>Development 011 - Scattered Sites (4)</b>			<b>Development 011 - Scattered Sites (4)</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators)			Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	<b>Dev. 011 Sub-total</b>		<b>\$0</b>	<b>Dev. 011 Sub-total</b>		<b>\$0</b>
	<b>Year: 2001</b>			<b>Year: 2002</b>		
	<b>Development 012 - Scattered Sites (39)</b>			<b>Development 012 - Scattered Sites (39)</b>		
	Sitework (#012010, 012)	2	\$10,000	Sitework (#012003, 009, 028, 029)	4	\$20,000
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators) (#012010, 012)	2	\$2,800	Dwelling Equipment (ranges & refrigerators) (#012003, 009, 028, 029)	4	\$5,600
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		



**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accommodation			In-Place Accessibility accommodation		
	Space Needs			Space Needs		
	Full Remodel (#012010, 012)	2	\$90,000	Full Remodel (#012003, 009, 028, 029)	4	\$180,000
	<b>Dev. 012 Sub-total</b>		<b>\$102,800</b>	<b>Dev. 012 Sub-total</b>		<b>\$205,600</b>
	<b>Year: 2001</b>			<b>Year: 2002</b>		
	<b>Development 019 - Scattered Sites (20)</b>			<b>Development 019 - Scattered Sites (20)</b>		
	Sitework (Unit #019003, 005, 014)	3	\$15,000	Sitework (#019011, 016)	2	\$10,000
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators) (Unit #019003, 005, 014)	3	\$4,200	Dwelling Equipment (ranges & refrigerators) (#019011, 016)	2	\$2,800
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		

Five-Year Action Plan  
**Part II: Supporting Pages**  
Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)  
**5 Yr. Plan, Revision 3, 12/6/99**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (exp. 7/31/98)

Work Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel (Unit #019003, 005, 014)	3	\$135,000	Full Remodel (#019011, 016)	2	\$90,000
	<b>Dev. 019 Sub-total</b>		<b>\$154,200</b>	<b>Dev. 019 Sub-total</b>		<b>\$102,800</b>
	<b>Year: 2001</b>			<b>Year: 2002</b>		
	<b>Development 020 - Scattered Sites (15)</b>			<b>Development 020 - Scattered Sites (15)</b>		
	Sitework (#020007)	1	\$5,000	Sitework (#020005, 006, 008, 011, 014)	5	\$25,000
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators) (#020007)	1	\$1,400	Dwelling Equipment (ranges & refrigerators) (#020005, 006, 008, 011, 014)	5	\$7,000
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		
	Bathroom			Bathroom		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel (#020007)	1	\$45,000	Full Remodel (#020005, 006, 008, 011, 014)	5	\$225,000
	<b>Dev. 020 Sub-total</b>		<b>\$51,400</b>	<b>Dev. 020 Sub-total</b>		<b>\$257,000</b>
	<b>Year: 2001</b>			<b>Year: 2002</b>		
	<b>Development 021 - Scattered Sites (9)</b>			<b>Development 021 - Scattered Sites (9)</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators)			Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		
	Bathroom			Bathroom		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel			Full Remodel		
	<b>Dev. 021 Sub-total</b>		<b>\$0</b>	<b>Dev. 021 Sub-total</b>		<b>\$0</b>
	<b>Year: 2001 PHA-Wide</b>			<b>Year: 2002 PHA-Wide</b>		
	Sitework	1 ls	\$5,000	Sitework	1 ls	\$5,000
	Cabinets, flooring, doors, garage doors, in-place accessibility, accomodation, plumbing, HVAC, siding, chimney removal, windows, roofs, kitchens	1 ls	\$25,000	Cabinets, flooring, doors, garage doors, in-place accessibility, accomodation, plumbing, HVAC, siding, chimney removal, windows, roofs, kitchens	1 ls	\$25,000
	Dwelling Equipment	1 ls	\$2,000	Dwelling Equipment	1 ls	\$2,000
	<b>PHA-Wide Sub-total</b>		<b>\$32,000</b>	<b>PHA-Wide Sub-total</b>		<b>\$32,000</b>
	<b>Year: 2001 Non-Dwelling Structures</b>			<b>Year: 2002 Non-Dwelling Structures</b>		
	HA-Wide Nondwelling Structures	1	\$53,000	HA-Wide Nondwelling Structures		
	<b>HA-Wide Non-Dwelling Struct. Sub-total</b>		<b>\$53,000</b>	<b>HA-Wide Non-Dwelling Struct. Sub-total</b>		<b>\$0</b>
	<b>Year: 2001</b>			<b>Year: 2002</b>		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (exp. 7/31/98)

Work Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	<b>HA-Wide Non-Dwelling Equipment</b>			<b>HA-Wide Non-Dwelling Equipment</b>		
	TOOLS: Maint. - Small tools	1 ls	\$1,000	TOOLS: Maint. - Small tools	1 ls	\$1,000
	TOOLS: Maint. - Power tools	1 ls	\$1,000	TOOLS: Maint. - Power tools	1 ls	\$1,000
	TOOLS: Maint. Power Equip.	1 ls	\$18,150	TOOLS: Maint. Power Equip.	1 ls	\$6,800
	COMPUTER: monitors	1 ls	\$2,000	COMPUTER: monitors	1 ls	\$2,000
	COMPUTER: keyboard/mouse	1 ls	\$1,000	COMPUTER: keyboard/mouse	1 ls	\$1,000
	COMPUTER: drives, mboard, chip, memory	1 ls	\$5,000	COMPUTER: drives, mboard, chip, memory	1 ls	\$5,000
	COMPUTER: misc. hardware	1 ls	\$1,000	COMPUTER: misc. hardware	1 ls	\$1,000
	COMPUTER: workstation	1 ls	\$50,000	COMPUTER: workstation		
	COMPUTER: Notebook computers	1 ls	\$2,500	COMPUTER: Notebook computers	1 ls	\$2,500
	COMPUTER: Upgrade network lines, NIC card, Hubs to 100 mbs base T	1 ls	\$10,000	COMPUTER: Upgrade network lines, NIC card, Hubs to 100 mbs base T		
	OFFICE EQUIP: Printers	1 ls	\$10,500	OFFICE EQUIP: Printers	1 ls	\$2,000
	OFFICE EQUIP: Misc. ie. Shredder, fax	1 ls	\$5,000	OFFICE EQUIP: Bar Coding Equip.		\$5,000
	OFFICE EQUIP: Color copier	1 ls	\$20,000	OFFICE EQUIP: Server	1 ls	\$5,000
	FURNITURE: Maint. Furniture & access.	1 ls	\$1,000	FURNITURE: Maint. Furniture & access.	1 ls	\$1,000
	Large screen TV for dev. 1-5	1	\$1,500	Large screen TV for dev. 1-5		
	Picnic Tables for dev. 1-5	1 ls	\$500	Picnic Tables for dev. 1-5		
	<b>2001 Non-Dwelling Equip. Sub-total</b>		<b>\$130,150</b>	<b>2000 Non-Dwelling Equip. Sub-total</b>		<b>\$33,300</b>
	<b>Year: 2001 Administration</b>			<b>Year: 2002 Administration</b>		
	CGP Coordinator Salary & Benefits	80%	\$57,166	CGP Coordinator Salary & Benefits	80%	\$57,166
	CGP Rehab Specialist Salary & Benefits	60%	\$31,492	CGP Rehab Specialist Salary & Benefits	60%	\$31,492
	CGP Secretary Salary & Benefits	100%	\$36,827	CGP Secretary Salary & Benefits	100%	\$36,827
	CGP Manager Salary & Benefits	0%		CGP Manager Salary & Benefits	0%	
	CGP Other Staff Salary & Benefits	14%	\$6,553	CGP Other Staff Salary & Benefits	14%	\$6,553
	Advertising		\$1,500	Advertising		\$1,500
	Travel (Mileage, Parking, etc.)		\$500	Travel (Mileage, Parking, etc.)		\$500
	Legal Expenses		\$2,000	Legal Expenses		\$2,000
	Other			Other		
	<b>2001 Administration Sub-total</b>		<b>\$136,038</b>	<b>2000 Administration Sub-total</b>		<b>\$136,038</b>
	<b>Year: 2001</b>			<b>Year: 2002</b>		

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**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	<b>Other</b>			<b>Other</b>		
	Asbestos Testing	1 ls	\$7,400	Asbestos Testing	1 ls	\$7,400
	A/E Services	1 ls	\$64,475	A/E Services	1 ls	\$64,475
	Advertising	1 ls	\$7,000	Advertising	1 ls	\$7,000
	Relocation Costs	1 ls	\$24,000	Relocation Costs	1 ls	\$45,000
	Contingency		\$41,624	Contingency		\$59,174
				Energy Audit	1	\$30,000
	<b>2001 Other Sub-total</b>		<b>\$144,499</b>	<b>2000 Other Sub-total</b>		<b>\$213,049</b>
	<b>Year: 2001 Operations</b>			<b>Year: 2002 Operations</b>		
	Operations		\$0	Operations		
	<b>2001 Operations Sub-total</b>		<b>\$0</b>	<b>2000 Operations Sub-total</b>		<b>\$0</b>
	<b>2001 Sub-total</b>		<b>\$1,204,387</b>	<b>2002 Sub-total</b>		<b>\$1,185,387</b>

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (exp. 7/31/98)

**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	<b>Year: 2003</b>			<b>Year: 2004</b>		
	<b>Development 001 - Clackamas Heights</b>			<b>Development 001 - Clackamas Heights</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators)			Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Community Building			Community Building		
	Full Remodel			Full Remodel		
	<b>Dev. 001 Sub-total</b>		<b>\$0</b>	<b>Dev. 001 Sub-total</b>		<b>\$0</b>
	<b>Year: 2003</b>			<b>Year: 2004</b>		
	<b>Development 003 - Hillside Park</b>			<b>Development 003 - Hillside Park</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators)			Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel			Full Remodel		
	Dev. 003 Sub-total		\$0	Dev. 003 Sub-total		\$0



**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	<b>Year: 2003</b>			<b>Year: 2004</b>		
	<b>Development 004 - OCVM</b>			<b>Development 004 - OCVM</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators)			Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel			Full Remodel		
	<b>Dev. 004 Sub-total</b>		<b>\$0</b>	<b>Dev. 004 Sub-total</b>		<b>\$0</b>
	<b>Year: 2003</b>			<b>Year: 2004</b>		
	<b>Development 005 - Hillside Manor</b>			<b>Development 005 - Hillside Manor</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Dwelling Equipment (ranges & refrigerators, hoods)			Dwelling Equipment (ranges & refrigerators)		
	Dwelling Equipment (Washers & Dryers)					
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing (Replace buildings water heater)			Plumbing		
	Plumbing					
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel			Full Remodel		
	<b>Dev. 005 Sub-total</b>		<b>\$0</b>	<b>Dev. 005 Sub-total</b>		<b>\$0</b>
	<b>Year: 2003</b>			<b>Year: 2004</b>		
	<b>Development 006 - Scattered Sites (6)</b>			<b>Development 006 - Scattered Sites (6)</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators)			Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (exp. 7/31/98)

**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Flooring			Flooring		
	Kitchen			Kitchen		
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	Full Remodel			Full Remodel		
	Space Needs			Space Needs		
	Community Building			Community Building		
	Dev. 006 Sub-total		\$0	Dev. 006 Sub-total		\$0
	Year: 2003			Year: 2004		
	Development 007 - Scattered Sites (33)			Development 007 - Scattered Sites (33)		
	Sitework (#007016, 017)	2	\$10,000	Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators) (#007016, 017)	2	\$2,800	Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Kitchen			Kitchen		
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel (#007016, 017)	2	\$90,000	Full Remodel		
	<b>Dev. 007 Sub-total</b>		<b>\$102,800</b>	<b>Dev. 007 Sub-total</b>		<b>\$0</b>
	<b>Year: 2003</b>			<b>Year: 2004</b>		
	<b>Development 008 - Scattered Sites (21)</b>			<b>Development 008 - Scattered Sites (21)</b>		
	Sitework			Sitework (Unit #008016, 017, 019, 020)	4	\$20,000
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators)			Dwelling Equipment (ranges & refrigerators) (Unit #008016, 017, 019, 020)	4	\$5,600
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		

Five-Year Action Plan  
**Part II: Supporting Pages**  
Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)  
**5 Yr. Plan, Revision 3, 12/6/99**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (exp. 7/31/98)

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel			Full Remodel (Unit #008016, 017, 019, 020)	4	\$180,000
	<b>Dev. 008 Sub-total</b>		<b>\$0</b>	<b>Dev. 008 Sub-total</b>		<b>\$205,600</b>
	<b>Year: 2003</b>			<b>Year: 2004</b>		
	<b>Development 010 - Scattered Sites (21)</b>			<b>Development 010 - Scattered Sites (21)</b>		
	Sitework (Unit #010001, 002, 003, 004, 007, 008, 009, 015, 018, 021)	10	\$50,000	Sitework (Unit #010014, 019)	2	\$10,000
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding (Unit #010005)	1	\$5,000	Siding		
	Dwelling Equipment (ranges & refrigerators) (Unit #010001, 002, 003, 004, 007, 008, 009, 015, 018, 021)	10	\$14,000	Dwelling Equipment (ranges & refrigerators) (Unit #010014, 019)	2	\$2,800
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Kitchen			Kitchen		
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel (Unit #010001, 002, 003, 004, 007, 008, 009, 015, 018, 021)	10	\$450,000	Full Remodel (Unit #010014, 019)	2	\$90,000
	<b>Dev. 010 Sub-total</b>		<b>\$519,000</b>	<b>Dev. 010 Sub-total</b>		<b>\$102,800</b>
	<b>Year: 2003</b>			<b>Year: 2004</b>		
	<b>Development 011 - Scattered Sites (4)</b>			<b>Development 011 - Scattered Sites (4)</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators)			Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accommodation			In-Place Accessibility accommodation		
	Space Needs			Space Needs		
	<b>Dev. 011 Sub-total</b>		<b>\$0</b>	<b>Dev. 011 Sub-total</b>		<b>\$0</b>
	<b>Year: 2003</b>			<b>Year: 2004</b>		
	<b>Development 012 - Scattered Sites (39)</b>			<b>Development 012 - Scattered Sites (39)</b>		
	Sitework (#012002, 024)	2	\$10,000	Sitework (Unit #012001, 008, 011, 013, 014, 018, 033, 036, 037, 038, 039)	11	\$55,000
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators) (#012002, 024)	2	\$2,800	Dwelling Equipment (ranges & refrigerators) (Unit #012001, 008, 011, 013, 014, 018, 033, 036, 037, 038, 039)	11	\$15,400
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel (#012002, 024)	2	\$90,000	Full Remodel (Unit #012001, 008, 011, 013, 014, 018, 033, 036, 037, 038, 039)	11	\$495,000
	<b>Dev. 012 Sub-total</b>		<b>\$102,800</b>	<b>Dev. 012 Sub-total</b>		<b>\$565,400</b>
	<b>Year: 2003</b>			<b>Year: 2004</b>		
	<b>Development 019 - Scattered Sites (20)</b>			<b>Development 019 - Scattered Sites (20)</b>		
	Sitework (#019018)	1	\$5,000	Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators) (#019018)	1	\$1,400	Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		



**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Bathroom			Bathroom		
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel (#019018)	1	\$45,000	Full Remodel		
	<b>Dev. 019 Sub-total</b>		<b>\$51,400</b>	<b>Dev. 019 Sub-total</b>		<b>\$0</b>
	<b>Year: 2003</b>			<b>Year: 2004</b>		
	<b>Development 020 - Scattered Sites (15)</b>			<b>Development 020 - Scattered Sites (15)</b>		
	Sitework (#020010)	1	\$5,000	Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators) (#020010)	1	\$1,400	Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		
	Bathroom			Bathroom		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel (#020010)	1	\$45,000	Full Remodel		
	<b>Dev. 020 Sub-total</b>		<b>\$51,400</b>	<b>Dev. 020 Sub-total</b>		<b>\$0</b>
	<b>Year: 2003</b>			<b>Year: 2004</b>		
	<b>Development 021 - Scattered Sites (9)</b>			<b>Development 021 - Scattered Sites (9)</b>		
	Sitework			Sitework		
	Fencing			Fencing		
	Site Utilities			Site Utilities		
	Landscaping			Landscaping		
	Roofs			Roofs		
	Siding			Siding		
	Dwelling Equipment (ranges & refrigerators)			Dwelling Equipment (ranges & refrigerators)		
	Exterior Doors			Exterior Doors		
	Interior Doors			Interior Doors		
	Windows			Windows		
	Flooring			Flooring		
	Kitchen			Kitchen		
	Bathroom			Bathroom		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Laundry			Laundry		
	Garage			Garage		
	Structural			Structural		
	HVAC			HVAC		
	Plumbing			Plumbing		
	Electrical			Electrical		
	Energy Savings			Energy Savings		
	LBP Testing			LBP Testing		
	LBP Abatement			LBP Abatement		
	Asbestos Testing			Asbestos Testing		
	Asbestos Abatement			Asbestos Abatement		
	Section 504 Accessibility (comprehensive)			Section 504 Accessibility (comprehensive)		
	In-Place Accessibility accomodation			In-Place Accessibility accomodation		
	Space Needs			Space Needs		
	Full Remodel			Full Remodel		
	<b>Dev. 021 Sub-total</b>		<b>\$0</b>	<b>Dev. 021 Sub-total</b>		<b>\$0</b>
	<b>Year: 2003 PHA-Wide</b>			<b>Year: 2004 PHA-Wide</b>		
	Sitework	1 ls	\$5,000	Sitework	1 ls	\$5,000
	Cabinets, flooring, doors, garage doors, in-place accessibility, accomodation, plumbing, HVAC, siding, chimney removal, windows, roofs, kitchens	1 ls	\$25,000	Cabinets, flooring, doors, garage doors, in-place accessibility, accomodation, plumbing, HVAC, siding, chimney removal, windows, roofs, kitchens	1 ls	\$25,000
	Dwelling Equipment	1 ls	\$2,000	Dwelling Equipment	1 ls	\$2,000
	<b>PHA-Wide Sub-total</b>		<b>\$32,000</b>	<b>PHA-Wide Sub-total</b>		<b>\$32,000</b>
	<b>Year: 2003 Non-Dwelling Structures</b>			<b>Year: 2004 Non-Dwelling Structures</b>		
	HA-Wide Nondwelling Structures			HA-Wide Nondwelling Structures		
	<b>HA-Wide Non-Dwelling Struct. Sub-total</b>		<b>\$0</b>	<b>HA-Wide Non-Dwelling Struct. Sub-total</b>		<b>\$0</b>
	<b>Year: 2003</b>			<b>Year: 2004</b>		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	<b>HA-Wide Non-Dwelling Equipment</b>			<b>HA-Wide Non-Dwelling Equipment</b>		
	TOOLS: Maint. - Small tools	1 ls	\$1,000	TOOLS: Maint. - Small tools	1 ls	\$1,000
	TOOLS: Maint. - Power tools	1 ls	\$1,000	TOOLS: Maint. - Power tools	1 ls	\$1,000
	TOOLS: Maint. Power Equip.	1 ls	\$1,000	TOOLS: Maint. Power Equip.	1 ls	\$1,000
	COMPUTER: monitors	1 ls	\$2,000	COMPUTER: monitors	1 ls	\$2,000
	COMPUTER: keyboard/mouse	1 ls	\$1,000	COMPUTER: keyboard/mouse	1 ls	\$1,000
	COMPUTER: drives, mboard, chip, memory	1 ls	\$5,000	COMPUTER: drives, mboard, chip, memory	1 ls	\$5,000
	COMPUTER: misc. hardware	1 ls	\$1,000	COMPUTER: misc. hardware	1 ls	\$1,000
	COMPUTER: workstation	1 ls		COMPUTER: workstation	1 ls	
	COMPUTER: Notebook computers	1 ls	\$2,500	COMPUTER: Notebook computers	1 ls	\$2,500
	COMPUTER: Upgrade network lines, NIC card, Hubs to 100 mbs base T	1 ls		COMPUTER: Upgrade network lines, NIC card, Hubs to 100 mbs base T	1 ls	
	OFFICE EQUIP: Printers	1 ls	\$2,500	OFFICE EQUIP: Printers	1 ls	\$2,500
	OFFICE EQUIP: Bar Coding Equip.	1 ls		OFFICE EQUIP: Bar Coding Equip.	1 ls	
	OFFICE EQUIP: Server	1 ls		OFFICE EQUIP: Server	1 ls	\$5,000
	FURNITURE: Maint. Furniture & access.	1 ls	\$1,000	FURNITURE: Maint. Furniture & access.	1 ls	\$1,000
	Learning Center Equipment	1 ls	\$25,000	Learning Center Equipment	1 ls	
	CGP vehicle	1	\$20,000	CGP vehicle	1 ls	
	<b>Non-Dwelling Equip. Sub-total</b>		<b>\$63,000</b>	<b>Non-Dwelling Equip. Sub-total</b>		<b>\$23,000</b>
	<b>Year: 2003 Administration</b>			<b>Year: 2004 Administration</b>		
	CGP Coordinator Salary & Benefits	80%	\$57,166	CGP Coordinator Salary & Benefits	80%	\$57,166
	CGP Rehab Specialist Salary & Benefits	60%	\$31,492	CGP Rehab Specialist Salary & Benefits	60%	\$31,492
	CGP Secretary Salary & Benefits	100%	\$36,827	CGP Secretary Salary & Benefits	100%	\$36,827
	CGP Manager Salary & Benefits	0%		CGP Manager Salary & Benefits	0%	
	CGP Other Staff Salary & Benefits	14%	\$6,553	CGP Other Staff Salary & Benefits	14%	\$6,553
	Advertising		\$1,500	Advertising		\$1,500
	Travel (Mileage, Parking, etc.)		\$500	Travel (Mileage, Parking, etc.)		\$500
	Legal Expenses		\$2,000	Legal Expenses		\$2,000
	Other			Other		
	<b>2000 Administration Sub-total</b>		<b>\$136,038</b>	<b>2001 Administration Sub-total</b>		<b>\$136,038</b>
	<b>Year: 2003</b>			<b>Year: 2004</b>		

**Part II: Supporting Pages**Physical Needs Work Statement(s)  
Comprehensive Grant Program (CGP)**5 Yr. Plan, Revision 3, 12/6/99**

Work Statement for Year 1	Work Statement for Year: 2003			Work Statement for Year: 2004		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	<b>Other</b>			<b>Other</b>		
	Asbestos Testing	1 ls	\$7,400	Asbestos Testing	1 ls	\$7,400
	A/E Services	1 ls	\$64,475	A/E Services	1 ls	\$64,475
	Advertising	1 ls	\$7,000	Advertising	1 ls	\$7,000
	Relocation Costs	1 ls	\$48,000	Relocation Costs	1 ls	\$51,000
	Contingency		\$29,074	Contingency		\$10,674
		1 ls				
	<b>Other Sub-total</b>		<b>\$155,949</b>	<b>Other Sub-total</b>		<b>\$140,549</b>
	<b>Year: 2003</b>			<b>Year: 2004</b>		
	<b>Operations</b>			<b>Operations</b>		
	Operations			Operations		
	<b>Operations Sub-total</b>		<b>\$0</b>	<b>Operations Sub-total</b>		<b>\$0</b>
	<b>2003 TOTAL</b>		<b>\$1,214,387</b>	<b>2004 TOTAL</b>		<b>\$1,205,387</b>

Five-Year Action Plan  
**Part III: Supporting Pages**  
 Management Needs Work Statement(s)  
 Comprehensive Grant Program (CGP)  
**5 Yr. Plan, Revision 3, 12/6/99**

U.S. Department of Housing  
 and Urban Development  
 Office of Public and Indian Housing

OMB Approval No. 2577-0157 (exp. 7/31/98)

Five-Year Action Plan  
**Part III: Supporting Pages**  
 Management Needs Work Statement(s)  
 Comprehensive Grant Program (CGP)  
**5 Yr. Plan, Revision 3, 12/6/99**

U.S. Department of Housing  
 and Urban Development  
 Office of Public and Indian Housing

Statement for Year 1	Work Statement for Year: 2001			Work Statement for Year: 2002			Statement for Year 1	Work Statement for Year: 2003		
FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	FFY: 2000	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
	Learning Center Coordinator	1	\$27,000	Learning Center Coordinator	1	\$27,000		Learning Center Coordinator	1	\$27,000
	High Rise Service Coordinator	1	\$9,000	High Rise Service Coordinator	1	\$9,000		High Rise Service Coordinator	1	\$9,000
	Multi-Cultural Service Coordinator	1	\$5,000	Multi-Cultural Service Coordinator	1	\$5,000		Multi-Cultural Service Coordinator	1	\$5,000
	Crime Prevention Program	1	\$50,000	Crime Prevention Program	1	\$50,000		Crime Prevention Program	1	\$50,000
	Residents Services Coordinator	1	\$21,000	Residents Services Coordinator	1	\$21,000		Residents Services Coordinator	1	\$21,000
	Resident Youth Services Coordinator	1	\$27,000	Resident Youth Services Coordinator	1	\$27,000		Resident Youth Services Coordinator		\$27,000
	Travel for Resid. Serv. Coord.	1	\$500	Travel for Resid. Serv. Coord.	1	\$500		Travel for Resid. Serv. Coord.	1	\$500
	Translation Services			Translation Services	1			Translation Services		
	Computer Software	1	\$4,000	Computer Software	1			Computer Software	1	\$1,000
				Investigate Tenant Fraud, misuse & abuse of housing program	1	\$30,000		Investigate Tenant Fraud, misuse & abuse of housing program		
	Resident Agency Plan Training	1	\$7,000	Staff Training	1	\$5,500		Staff Training	1	\$5,500
	Staff Training	1	\$5,500							
	<b>Total</b>		<b>\$156,000</b>	<b>Total</b>		<b>\$175,000</b>		<b>Total</b>		<b>\$146,000</b>

Housing

Work Statement for Year: 2004		
Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
Learning Center Coordinator	1	\$27,000
High Rise Service Coordinator	1	\$9,000
Multi-Cultural Service Coordinator	1	\$5,000
Crime Prevention Program	1	\$50,000
Residents Services Coordinator	1	\$21,000
Resident Youth Services Coordinator		\$27,000
Travel for Resid. Serv. Coord.	1	\$500
Translation Services		
Computer Software	1	\$10,000
Investigate Tenant Fraud, misuse & abuse of housing program		
Staff Training	1	\$5,500
Total		\$155,000

# Public Housing Drug Elimination Program Plan

## Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

## Section 1: General Information/History

- A. Amount of PHDEP Grant \$ 125,146
- B. Eligibility type (Indicate with an "x") N1 \_\_\_\_\_ N2 \_\_\_\_\_ R X
- C. FFY in which funding is requested 2000
- D. Executive Summary of Annual PHDEP Plan

PLUS is a comprehensive research-based approach to reduce drugs and drug-related crime in public housing. PLUS partners believe that it is necessary to convince people to forgo high-risk behaviors because of personal and societal costs. PLUS helps public housing residents develop self-esteem and a sense of new possibilities for the future. PLUS program components, funded both by the PHDEP and other matching dollars, include youth and adult advocacy, crime prevention services, education assistance, cross-age mentorship, physical and mental health care, employment services, workshops and support groups, sports and recreation, and self-expression. Program evaluation is done to monitor the overall effectiveness of the program.

## E. Target Areas

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
Clackamas Heights	100	242
Hillside Park	100	195
Oregon City View Manor	100	247

## F. Duration of Program

6 Months \_\_\_\_\_ 12 Months X 18 Months \_\_\_\_\_ 24 Months \_\_\_\_\_ Other \_\_\_\_\_



## G. PHDEP Program History

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY 1995 X	\$249,375	3	\$ -0-		
FY 1996 X	\$250,000	4	\$ -0-		
FY 1997 X	\$170,700	5	\$ -0-		
FY1998 X	\$170,700	6	\$ 85,186		6/30/00
FY 1999 X	\$125,146	7	\$ 125,146		6/30/01

## Section 2: PHDEP Plan Goals and Budget

### A. PHDEP Plan Summary

The Drug Elimination Program is designed around the creation and delivery of a set of inter-related services and activities for youth and their families that includes youth advocacy, crime prevention, educational assistance, physical and mental health care, employment services, workshops, recreation, and self-expression. This holistic program approach is called the PLUS Program and is modeled around the organizing principles of Michael Carrera's social service work and research with adolescents and their families in several parts of the country. The services are available to all interested residents in the targeted sites, and designed to address varying sets of strengths and risks among residents, youth and adult. The approach is multifaceted and "holistic" because it is built on principles that assume it is necessary to influence multiple aspects of people's lives, over a continuous period of time, in order to establish and build on stable relationships between individuals, family members, and community. The Housing Authority will partner with Clackamas County Employment Training and Business Services, Clackamas County Mental health, Camp Fire Boys and Girls, Oregon State University Extension Services, Adult and Family Services, and Clackamas County Social Services Division to provide services.

The short-, intermediate-, and long-term results expected from this holistic approach take multiple forms for each person and/or family over time. There are also some basic indicators of behavior and achievement that are presumed to be indicative of the accumulated and interactive effects of individual programs, their components, other services and trusting relationships, that if evaluated singly might not show any effect. The key questions to be addressed by the evaluation are 1) Are crimes being reduced, and/or those reductions being maintained over time, on HACC properties and among HACC residents? 2) Are the programs and services provided meeting the needs (supporting strengths and reducing risks) of the residents? 3) Are basic life-enhancing skills (education, health, mental health, employability, social) improving among residents in the PLUS program?

**B. PHDEP Budget Summary**

FY <u>2000</u> PHDEP Budget Summary	
Budget Line Item	Total Funding
9110 - Reimbursement of Law Enforcement	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	100,363
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	24,783
<b>TOTAL PHDEP FUNDING</b>	125,146

## PHDEP Plan Goals and Activities

9160 - Drug Prevention					Total PHDEP Funding: \$ 100,363		
Goal(s)	1. Enhance academic achievement, the ability to stay in school, & opportunities to develop personal & work skills that will promote success among HACC PLUS youth. 2. Enhance adult educational achievement and employability through the HACC PLUS programs and services offered by the multi-agency team and network. 3. Incrementally reduce and/or maintain reductions of crime on HACC property and among HACC residents.						
Objectives	Goals will be met through the provision of support groups/workshops, youth advocacy, self-expression, entrepreneurial experience, cross-age mentorship, crime prevention, sports and recreation, and career and learning center activities to youth and adults living in the targeted sites.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Support Groups/Workshops	30	Youth, ages 14-18 & Adults	1/15/01	12/31/01	5,000		1. 10 adults and 15 youth complete at least 1 support group/workshop offered. 2. 8 adults/12 youth will indicate positive change in a “post/pre-test” evaluation.
2. Youth Advocacy	65	Youth , ages 9-18	2/15/01	2/14/02	26,834	26,834	1. 50 youth in the PLUS program will maintain a 2.0 or satisfactory school rating. 2. 60 youth in the PLUS program will remain in school. 3. 50 youth in the PLUS program will maintain no more than 5 absences per reporting period.
3. Self-Expression	50	Youth, ages 9-18 &	3/01/01	3/01/02	\$12,724		1. 10 adults successfully

		Adults					complete the self-expression program. 2. 8 adults indicate positive change on a “post/pre-test” evaluation. 3. 30 Youth will indicate positive change in “post/pre-test” evaluation of behaviors, skills, learning, and attitudes
4. Sports and Recreation	65	Youth, ages 9-18	1/15/01	2/01/02	6,000		1. 50 youth in the PLUS program will maintain a 2.0 or satisfactory school rating. 2. 60 youth in the PLUS program will remain in school. 3. 50 youth in the PLUS program will maintain no more than 5 absences per reporting period
5. Cross-Age Mentorship	65	Youth, ages 9-18	2/15/01	2/14/02	16,153	33,814	1. 50 youth in the PLUS program will maintain a 2.0 or satisfactory school rating. 2. 60 youth in the PLUS program will remain in school. 3. 50 youth in the PLUS program will maintain no more than 5 absences per reporting period. 4. 55 Youth will indicate positive

							change in “post/pre-test” evaluation of behaviors, skills, learning, and attitudes
6. Career and Learning Center	75	Youth, ages 9-18 and Adults	2/15/01	2/14/04		25,776	1. 100% of PLUS adults identified as needing assistance with work processing, a GED program, or basic skills get support at the Learning Center. 2. 25 youth ages 14-18 have paid summer jobs 3. 50 youth in the PLUS program will maintain a 2.0 or satisfactory school rating. 4. 60 youth in the PLUS program will remain in school. 5. 50 youth in the PLUS program will maintain no more than 5 absences per reporting period.
7. Crime Prevention		All residents in targeted sites	5/1/01	4/30/02		45,000	1. The overall crime rate will be maintained at the current low rate with a 10% reduction in domestic violence-related crimes.
8. Entrepreneurial Experience	45	Youth, ages 9-18 and	1/15/01	1/14/02	33,652	44,943	1. 10 adults successfully

		Adults					complete the program. 2. 10 adults indicate positive change in a “post/pre-test” evaluation. 3. 40 Youth will indicate positive change in “post/pre-test” evaluation of behaviors, skills, learning, and attitudes
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9190 - Other Program Costs					Total PHDEP Funds: \$24.783		
Goal(s)	1. Ensure participation in PHDEP services and program and, provide for the administration, coordination, and evaluation of the PHDEP. 2. Maintain Learning Center Computers and provide adequate/appropriate learning materials.						
Objectives	1. Meet program goals through the provision of community organizing, maintenance of computers, and program administration.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Community Organizing			2/15/01	2/14/02	18,817		1. Provide rides for PLUS participants to programs, activities, and services. 2. Develop flyers and notices to inform residents of PLUS activities, programs, and services.

2. Computer Supplies/Equipment			2/15/01	2/14/02	966		1. Purchase computer supplies and equipment as needed.
3. Program Administration			2/15/01	2/14/02	5,000	33,631	1. Provide adequate office space, furniture, and phone access for PLUS staff. 2. Sign contracts according to program timelines. 3. Prepare PHDEP reports in accordance with program regulations. 3. Conduct monthly direct service meetings and quarterly program administration meetings.

### **Section 3: Expenditure/Obligation Milestones**

<b>Budget Line Item #</b>	<b>25% Expenditure of Total Grant Funds By Activity #</b>	<b>Total PHDEP Funding Expended (sum of the activities)</b>	<b>50% Obligation of Total Grant Funds by Activity #</b>	<b>Total PHDEP Funding Obligated (sum of the activities)</b>
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110				
9120				
9130				
9140				
9150				
9160	25,090.75	25090.75	50,181.50	100,363
9170				
9180				
9190	6,195.70	6195.70	12,391.50	24,783
<b>TOTAL</b>	31,286.45	\$31,286.45	62,573	\$125,146

### **Section 4: Certifications**

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”



## MINUTES OF MEETING

Date and Time: January 19, 2000, 10:00 AM

Place: Clackamas Heights Community Center

Purpose: Meet with Resident Advisory Board

Present:	<u>Housing Authority</u>	<u>Residents</u>
	Jane Brown, Resident Services	Bettie Beal, Hillside Manor
	Anita French, Housing Services	Marty Kleinhans, Hillside Park
	Tim Nielsen, Housing Services	Khia Branch, Section 8
	Gary DiCenzo, Executive Director	Patricia Sell, Section 8
	Rich Cronk, Finance and Admin	Pam Molick, OCVN
	Gary Knepper, Resident Services	Millie Taylor, Clackamas Heights
	Priscilla LaBrado, Recorder	Virginia Jensen, Clackamas Heights
	Larry Carroll, Project Coordinator	Marjorie Prewitt, Hillside Manor

Absent: Mindy Cowan, Section 8

Larry Carroll reported that he spoke with Mindy Cowan, a Section 8 member of the RAB, and that she was ill and could not attend today's meeting. He also stated that she was having trouble getting the time off from her employer and could no longer be a member of the Resident Advisory Board (RAB). HACC will continue to send Ms. Cowan documents, minutes, etc. and will ask for any continuing input which she might have.

**Tim Nielsen** Tim made introductory statement explaining the purpose of this second RAB meeting, and explained what we expected to accomplish during this meeting.

**Gary DiCenzo** Gary welcomed attendees and thanked them for attending and additionally thanked the RAB for volunteering to contribute their time as a RAB member. Gary spoke briefly about the changes in the law which precipitated the need for an Agency Plan

**Larry Carroll** Larry explained the timetable for completion of the Plan as well as the process from this point forward, to final approval by HUD. A timeline schedule was passed out to all attendees. Larry will send Resident Advisory Board members a final copy of the draft Agency Plan which will be sent to the Board of Commissioners for use during the

scheduled public hearing. He also will send out the time and location of where the public hearing meeting will be held.

Larry reviewed what had been gone over at the previous RAB meeting, and there was general discussion among the RAB and HACC representatives. Larry passed out a section-by-section summary, which was used during the previous RAB meeting, and started going through Agency Plan, section by section.

The draft Agency Plan was gone through, section by section, with Larry leading and directing the discussion. The sections reviewed and discussed, both this RAB meeting and the RAB meeting held on January 6, 2000 were: The mission, goals and objectives of the Housing Authority; housing needs; financial resources; policies on eligibility, selection and admissions; rent determination policies; capital improvement needs; demolition and disposition; safety and crime prevention, including the Public Housing Drug Elimination Grant; civil rights certification; and annual audit.

Larry explained that because the Housing Authority is classified as a high performer under the old Public Housing Management Assessment Program (PHMAP) [now replaced by PHAS, the Public Housing Assessment System] there are several sections of the Agency Plan to which HACC does not need to complete. These sections are: operation and management; grievance procedure; designation of elderly and disabled housing; conversion of public housing; homeownership; community service and self-sufficiency; and asset management. It was discussed that while these sections need not be specifically addressed in the Agency Plan, the HACC has and will address them as needed and required, during the general operation of the Agency.

It was further explained by Larry that two sections, those on pets and on community service requirements, are not yet final and that the HACC must wait until HUD develops final regulations before HACC can develop their operating policies. As during the last RAB meeting there was general discussion by RAB members on the pros and cons of permitting pets in public housing. Tim explained that it was a given that pets ownership would be allowed by public housing residents. The only questions remaining are the

processes, rules and limitations which may be placed on pet ownership.

**Virginia**

Question: Under Item 1, the housing needs section: This section provides statistics on the needs and demographics of families in Clackamas County as well as those on the HACC's waiting list. Virginia wanted to be sure that everyone understood the meaning of the greater than and less than (> <) symbols. Larry explained.

**Bettie**

Why is the income information so confusing? Anita French printed and distributed a copy of the FMRs and the schedule showing income limits for low-, very low-, and extremely low-income families. Anita gave a brief overview and there was general discussion and clarification.

There were no questions regarding the waitlist at this time. It was pointed out that the Housing Authority has separate, community-wide waiting lists for the Public Housing program and the Section 8 program.

**Virginia**

Why is rent figured on gross income? Her rent is cheaper now that her husband is not working. This doesn't give people incentive to work.

Tim explained and Gary said that issue has been debated by Congress, but there is no change.

**Millie**

How long is the wait for housing now?

Anita said 4 years for Section 8 and 18 months for Public Housing.

**Virginia**

Carpet being put in units obstructs wheel chair movement. Units for the handicapped need to have tile flooring. General discussion followed and comments will also be passed on to the Maintenance and Comprehensive Grant staff.

**Rich**

Explained Financial Resources chart and expounded on the sources of funding for the housing programs. Jane pointed out that item f, the funding amount for the Public Housing Drug Elimination Program (PHDEP) has recently been revised and should read \$125,146 rather than \$170,700. Larry will make changes in the final draft version of the Plan.

## **Preferences**

- Larry** Went through each list of preferences that are currently in effect for Public Housing and Section 8.
- Khia** Why some preferences on Section 8 not on PH list? Larry and Jane explained the program differences and that the shared housing and homeless preferences for Section 8 were tied to the vouchers as a condition when applying for those specific slots of assistance.
- Khia** It's very hard for domestic violence victims to hear how long the wait list is. She thinks there should be a preference for them. She stated that the elderly can plan for their future, but DM victims have an immediate need.
- Patricia** Where are DV families going now?
- Khia** Families go to shelters. Can only stay in shelter for so long. Also, this is very demeaning.
- Gary** Your recommendation will go to commissioners that domestic violence families be made a preference.
- Pam** When we had federal preferences, did wait list go quicker?
- Anita and Tim both said no.
- Tim** Is it a good idea that domestic violence families are participating in casework services?
- Virginia stated that yes, they are already trying to better themselves.
- Khia said that these people need to show that they have restraining order or divorce papers filed.
- The consensus was that a preference for survivors and victims of domestic violence should be given a preference over others on the waiting list; but there should probably be a limit to the maximum number at any one time and there should also be some rules and guidelines, such as counseling, case management, etc., that must be agreed to before such a preference is granted.

- Bettie** Why don't we have space available for DV victims like there are foster homes?
- Gary** If we adopt DV as preference, how you recommend that we go about documenting and verifying that a person is eligible for the preference?
- Khia thinks court records, police reports, pictures are need to prove. The burden of responsibility should be on the applicant.
- Pam** Will this add or decrease workload of OS? Can it be in the lease that if DV families don't continue to get help they can be evicted?
- Virginia** Commented that disabled vets and vets be a preference.

The consensus was that elderly, disabled and displaced persons should be kept on list as a priority over other single persons.

There was some discussion and incidents of poor behavior reported regarding screening of residents for Public Housing. This was brought up at both RAB meetings. Tim reviewed the screening process for both Public Housing and Section 8, described each category of review and concluded, generally that processes are in place, processes are followed and that proving behavior is court is not easy to prove, to the extent where a judge will put a family out into the street. All were assured that the HACC empathizes with residents and that the HACC is working hard towards keeping undesirable families out of assisted housing and to evict and follow up on families who are causing trouble for their neighbors and the Housing Authority.

The new "flat rent" requirement was explained and discussed as was the merger of the Section 8 Voucher and Certificate programs into one program, the "Housing Choice Voucher Program". Changes in the payment standard process were discussed as were how the payment standards relate to the Fair Market Rents (FMR).

### **Drug Elimination Program and Resident Services**

- Jane** Jane said we are looking for more funding. PLUS program is working.
- Pam** Program does so much.
- Bettie** Why is Hillside Manor not included, we have drug problems too.

Jane responded that people such as Elena, Pat and Lorelei work for Hillside Manor cause, they are funded by a different program.

Millie, Jane and Rich left and we broke for lunch.

After lunch we continued through rest of Agency Plan, much of which there was no discussion because of HACC being high performer. These sections were alluded to at the beginning of this RAB meeting and during the RAB meeting of January 6, 2000. A summary of what would be happening in the process from here on was made by Larry. The next steps were described as: Finalize the Agency Plan to include input from the RAD; advertise for the public hearing through a published public notice in the Oregonian; get the Plan available on the HACC's web page; and send out a notice to interested parties advising them of the public hearing and how to access the draft Agency Plan, for review and comment.

There being no further questions or items for discussion, the Resident Advisory Board meeting adjourned.

mom/pal

## FLAT RENTS FOR PUBLIC HOUSING UNITS

The following chart shows the flat rent for units located in Clackamas Heights, Oregon City View Manor and Hillside Manor.

Type of Unit	Flat Rent
Studio	432
One bedroom	515
Two bedroom, one bath	590
Two bedroom, more than one bath	625
Three bedroom, up to 1 ½ baths	684
Three bedroom, two or more baths	796
Four bedroom	855

The above chart applies to Hillside Park with the exception of the following units:

20, 41, 42, 43, 44, 52, 53, 58, 59, 60, 61, 62, 63, 64, 65, 70, 71, 72, 73, 79, 80, 81, 82, 87, 88, 89, 94, 97, 100 (all larger two bedroom, one bath)	615
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Scattered site units. The attached chart shows the flat rents for scattered site units.

Group home units. The flat rent for an individual occupant is derived by dividing the unit flat rent by the number of bedrooms in the unit, rounded to the nearest dollar. For example, unit 6003 is a four-bedroom unit.  $855 \div 4 = 214$  (rounded up). The flat rent per individual in the group unit is 214.

Unit #	By Street	Flat rent
006001	1052 Birchwood Dr.	1168
006002	1054 Birchwood Dr.	1168
006003	1056 Birchwood Dr.	1168
006004	1058 Birchwood Dr.	1168
006005	1060 Birchwood Dr	1168
006006	1062 Birchwood Dr.	1168
007001	18960 Lafayette	777
007002	9811 SE Bell	727
007003	10160 SE Helena	659
007004	6606 SE Hemlock	827
007005	186 NW Zobrist	1085
007006	7281 SE Drew	802
007007	9475 SE 40th	827
007008	13316 Clairmont Way	852
007009	7271 SE Drew	802
007010	11635 SE 31st	1010
007011	9811 SE Bell	827
007012	9650 SE 75th	777
007013	5125 Rainbow Ln	777
007014	12315 SE 65th Ct	752
007015	12205 SE 67th Ct.	752
007016	39800 Wolf Dr	752
007017	39850 Wolf Dr	802
007018	6708 SE Hazel	702
007019	960 Donna Lyn Way	1010
007020	6536 SE Hemlock	1060
007021	3896 SE Spaulding	777
007022	22010 S Leslie	927
007023	10672 SE 77th	827
007024	1770 River Glen Ct	927
007025	10145 SE Brandeis	902
007026	12923 SE 26th Ave	777
007027	5581 SE Jennings	752
007028	18895 Lafayette	827
007029	15141 S Redland Rd..	1160
007030	40120 McCormick	1010
007031	40130 McCormick	1010
007032	15665 SE 102nd	752
007033	10095 SE Brandeis	802
008001	9622 SE 32nd	1243
008002	9644 SE 32nd	1393
008003	9666 SE 32nd	1393
008004	18425 Meinig Ave.	1218
008005	39125 Clayton Ct.	1293
008006	39130 Clayton Ct.	1293
008007	18375 Dahlager St	1293
008008	18718 SE River Rd.	1093
008009	18720 SE River Rd.	1093
008010	18722 SE River Rd.	1093
008011	18724 SE River Rd.	1093
008012	18726 SE River Rd.	1093
008013	18728 SE River Rd.	1093
008014	18716 SE River Rd.	1093
008015	18714 SE River Rd.	1093
008016	2150 Nolan Ln	777
008017	2160 Nolan Ln	777
008018	2190 Nolan Ln	927
008019	4333 Grant St.	777
008020	4343 Grant St	777
008021	4320 Kelly St	777
010001	18325 Tryon Ct	777
010002	18345 Tryon Ct	777
010003	18365 Tryon Ct	777
010004	17116 Shadow Ct	777
010005	17118 Shadow Ct	877
010006	17120 Shadow Ct.	777
010007	377 Oakview Dr.	752
010008	401 Oakview Dr.	752
010009	507 Carol	752
010010	11039 SE 79th Ct	1243
010011	11059 SE 79th Ct	777
010012	11022 SE 79th	1243
010013	11042 SE 79th Ct	777
010014	2200 SE 16th	1193
010015	18320 Scott Ct.	777
010016	8862 SE Fuller Rd.	752
010017	8920 SE Fuller Rd.	752
010018	12851 SE 20th	1168
010019	11406 S Forest Ridge f	827
010020	2520 Pine Ln	777
010021	8737 SE 28th	802
011001	16739 SE Oatfield Rd.	777
011002	16747 SE Oatfield Rd.	777
011003	16777 SE Oatfield Rd.	777
011004	16799 SE Oatfield Rd.	777
012001	1149 Meadow View Ct.	1060
012002	12775 SE 22nd	1060



Unit #	By Street	Flat rent
012003	4957 SE Harrison	827
012004	9680 SE 74th	902
012005	37390 Sandy Heights	985
012006	10508 SE 47th	827
012007	5200 King George	1160
012008	423 Latourette St	1443
012009	12890 SE 24th	1060
012010	6449 SE Fern	1035
012011	4040 SE Harrison	1060
012012	13642 SE 116th Ct	1160
012013	1121 Hughes St	1060
012014	2780 Oxford	827
012015	8775 SE Spencer	1060
012016	11677 Salmonberry	927
012017	13443 SE 119th CT	1060
012018	459 Hilda	1010
012019	29875 SW Montebello	935
012020	29885 SW Montebello	935
012021	5913 SE Willow	802
012022	8520 SE Gray Street	752
012023	8455 SE Roots Rd.	1060
012024	2859 SE Malcolm	1010
012025	14435 SE Lee Ave	777
012026	454 SW Hawthorne Rd	902
012027	462 SW Hawthorne Rd	802
012028	2095 SE Pine Ln	777
012029	11403 SE 32nd	1060
012030	11620 SE Mather Rd.	927
012031	250 E Jersey	960
012032	260 E. Jersey	960
012033	809 Buchanan	609
012034	811 Buchanan	709
012035	3060 Park Ave	827
012036	15021 SE Linden Ln	1060
012037	17610 SE Rose	827
012038	954 Prospect	777
012039	19354 Whitney Ln	827
019001	13444 SE 119th Ct.	1060
019002	1701 SE Windy Ln	1010
019003	6337 SE Alberta	852
019004	8535 SE Jennings	1010
019005	6492 SE Fern ST	1010
019006	17700 SE Cook	1035
019007	13654 SW 64th	777
019008	13673 Sw 64th	777
019009	13674 SW 64th	777
019010	13693 SW 64th	777
019011	4227 SE Paradise Ct	1060
019012	9509 SE 74th	877
019013	9815 SE Amherst	877
019014	6705 SE Hazel	702
019015	14540 SE Bunnel	927
019016	1388 SE Teddy Ln	1060
019017	4777 Whipple	1060
019018	1135 SE Dohn Ct.	1060
019019	7716 SE Lamphier	727
019020	17651 SE Rose	1010
020001	17503 SE 82nd DR	1060
020002	7495 SE Thiessen Rd.	827
020003	9818 SE Clackamas Rd	827
020004	6110 SE Thiessen Rd.	1060
020005	12755 SE 21st	1060
020006	2570 SE Creighton	1393
020007	9825 SE Amherst	802
020008	5005 SE Britton Rd.	1160
020009	7529 SE Lamphier	727
020010	4968 SW Oakridge Rd.	1085
020011	14095 SE Arista	1060
020012	6309 SE Alberta	777
020013	6367 SE Alberta	777
020014	2620 SE Poplar PL	1010
020015	7265 SE Webster Ln	827
021001	1851 SE Oak Grove Blv	777
021002	1853 SE Oak Grove Blv	777
021003	18251 SE Addie St	777
021004	18253 SE Addie St	777
021005	18255 SE Addie St	777
021006	18257 SE Addie St	777
021007	4433 SE Roethe Rd.	777
021008	4431 SE Roethe Rd.	777
021009	4435 SE Roethe Rd.	777

## HOUSING AUTHORITY CLACKAMAS COUNTY

### PEST CONTROL AND EXTERMINATION POLICY

#### **Purpose:**

The Housing Authority of Clackamas County (HACC) recognizes the importance of pest and vermin control in providing a living environment of adequate health and safety for its residents. To maintain control HACC has adopted a pest control policy that will be implemented by the Facilities Manager.

HACC will take effective measures to provide a healthy and pest-free environment for our residents. We inspect units annually and take appropriate measures as necessary. We contract with a professional service for diagnosis and treatment. Our vendor is licensed and qualified to exterminate pests upon our request. Special procedures shall be followed for cockroaches. Schedules will include frequency and location of treatment. Schedules will differ based on property, pest and conditions.

Resident cooperation is essential. Depending on the pest, adjacent apartments/unit may be treated to ensure effectiveness and to reduce the risk of pests relocating. Residents will be provided with information about extermination when they move-in. Residents will be notified no less than 48 hours before treatment. Notifications will describe how to prepare a unit for treatment. Bi-lingual instruction shall be provided as needed.

#### ***On demand procedure:***

1. Tenant calls maintenance office staff to report problem
2. Work order is generated to the Warehouse Specialist (WS)  
PO is then requested from Accounting
3. WS sends fax to Vendor with pertinent information

Vendor contacts tenant and schedules time and date to service (**5 days notice for cockroaches if tenant needs the time, otherwise 48 hours minimum notice as for other pests**)

Vendor notifies the WS when work is completed

WS will monitor vendor to ensure vendor contacts our client within 3 days

WS sends PO for authorization of payment

4. Work order is given to Foreman to return to office staff to update and close.

#### ***When vendor fails to contact our client:***

1. After (3) working days, The WS will request a schedule for service from the vendor.
2. If client not home go to step 3. The Foreman will hand deliver appropriate instructions\* for preparing their unit for treatment and the proposed date. The tenant will sign a copy for our records. If the date is renegotiated, the Foreman will contact our vendor via phone to confirm. The revised date will be entered on the instruction sheet and signed by the tenant. The Foreman will retain this record and attach to the work order. When unable to contact vendor go to step 3.
3. WS confirms a treatment date from vendor (**one week notice for cockroaches and 5 days for other pests**). The OSII sends a letter with instructions on preparations needed. If the unit is not prepared, our client is assessed the vendor's minimum fee and step 3 is repeated.

# Public Housing Drug Elimination Program Plan

## Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

## Section 1: General Information/History

- A. Amount of PHDEP Grant \$ 125,146
- B. Eligibility type (Indicate with an "x") N1 \_\_\_\_\_ N2 \_\_\_\_\_ R X
- C. FFY in which funding is requested 2000
- D. Executive Summary of Annual PHDEP Plan

PLUS is a comprehensive research-based approach to reduce drugs and drug-related crime in public housing. PLUS partners believe that it is necessary to convince people to forgo high-risk behaviors because of personal and societal costs. PLUS helps public housing residents develop self-esteem and a sense of new possibilities for the future. PLUS program components, funded both by the PHDEP and other matching dollars, include youth and adult advocacy, crime prevention services, education assistance, cross-age mentorship, physical and mental health care, employment services, workshops and support groups, sports and recreation, and self-expression. Program evaluation is done to monitor the overall effectiveness of the program.

## E. Target Areas

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
Clackamas Heights	100	242
Hillside Park	100	195
Oregon City View Manor	100	247

## F. Duration of Program

6 Months \_\_\_\_\_ 12 Months X 18 Months \_\_\_\_\_ 24 Months \_\_\_\_\_ Other \_\_\_\_\_

## **G. PHDEP Program History**

<b>Fiscal Year of Funding</b>	<b>PHDEP Funding Received</b>	<b>Grant #</b>	<b>Fund Balance as of Date of this Submission</b>	<b>Grant Extensions or Waivers</b>	<b>Anticipated Completion Date</b>
FY 1995 X	\$249,375	OR16DEP0010195	\$ -0-		
FY 1996 X	\$250,000	OR16DEP0010196	\$ -0-		
FY 1997 X	\$170,700	OR16DEP001097	\$ -0-		
FY1998 X	\$170,700	OR16DEP001098	\$ 85,186		6/30/00
FY 1999 X	\$125,146	OR16DEP001099	\$ 125,146		6/30/01

## **Section 2: PHDEP Plan Goals and Budget**

### **A. PHDEP Plan Summary**

The Drug Elimination Program is designed around the creation and delivery of a set of inter-related services and activities for youth and their families that includes youth advocacy, crime prevention, educational assistance, physical and mental health care, employment services, workshops, recreation, and self-expression. This holistic program approach is called the PLUS Program and is modeled around the organizing principles of Michael Carrera's social service work and research with adolescents and their families in several parts of the country. The services are available to all interested residents in the targeted sites, and designed to address varying sets of strengths and risks among residents, youth and adult. The approach is multifaceted and "holistic" because it is built on principles that assume it is necessary to influence multiple aspects of people's lives, over a continuous period of time, in order to establish and build on stable relationships between individuals, family members, and community. The Housing Authority will partner with Clackamas County Employment Training and Business Services, Clackamas County Mental health, Camp Fire Boys and Girls, Oregon State University Extension Services, Adult and Family Services, and Clackamas County Social Services Division to provide services.

The short-, intermediate-, and long-term results expected from this holistic approach take multiple forms for each person and/or family over time. There are also some basic indicators of behavior and achievement that are presumed to be indicative of the accumulated and interactive effects of individual programs, their components, other services and trusting relationships, that if evaluated singly might not show any effect. The key questions to be addressed by the evaluation are 1) Are crimes being reduced, and/or those reductions being maintained over time, on HACC properties and among HACC residents? 2) Are the programs and services provided meeting the needs (supporting strengths and reducing risks) of the residents? 3) Are basic life-enhancing skills (education, health, mental health, employability, social) improving among residents in the PLUS program?

**B. PHDEP Budget Summary**

FY <u>2000</u> PHDEP Budget Summary	
Budget Line Item	Total Funding
9110 - Reimbursement of Law Enforcement	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	100,363
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	24,783
<b>TOTAL PHDEP FUNDING</b>	125,146

## PHDEP Plan Goals and Activities

9160 - Drug Prevention					Total PHDEP Funding: \$ 100,363		
Goal(s)	1. Enhance academic achievement, the ability to stay in school, & opportunities to develop personal & work skills that will promote success among HACC PLUS youth. 2. Enhance adult educational achievement and employability through the HACC PLUS programs and services offered by the multi-agency team and network. 3. Incrementally reduce and/or maintain reductions of crime on HACC property and among HACC residents.						
Objectives	Goals will be met through the provision of support groups/workshops, youth advocacy, self-expression, entrepreneurial experience, cross-age mentorship, crime prevention, sports and recreation, and career and learning center activities to youth and adults living in the targeted sites.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Support Groups/Workshops	30	Youth, ages 14-18 & Adults	1/15/01	12/31/01	5,000		1. 10 adults and 15 youth complete at least 1 support group/workshop offered. 2. 8 adults/12 youth will indicate positive change in a “post/pre-test” evaluation.
2. Youth Advocacy	65	Youth , ages 9-18	2/15/01	2/14/02	26,834	26,834	1. 50 youth in the PLUS program will maintain a 2.0 or satisfactory school rating. 2. 60 youth in the PLUS program will remain in school. 3. 50 youth in the PLUS program will maintain no more than 5 absences per reporting period.

3. Self-Expression	50	Youth, ages 9-18 & Adults	3/01/01	3/01/02	\$12,724		1. 10 adults successfully complete the self-expression program. 2. 8 adults indicate positive change on a “post/pre-test” evaluation. 3. 30 Youth will indicate positive change in “post/pre-test” evaluation of behaviors, skills, learning, and attitudes
4. Sports and Recreation	65	Youth, ages 9-18	1/15/01	2/01/02	6,000		1. 50 youth in the PLUS program will maintain a 2.0 or satisfactory school rating. 2. 60 youth in the PLUS program will remain in school. 3. 50 youth in the PLUS program will maintain no more than 5 absences per reporting period
5. Cross-Age Mentorship	65	Youth, ages 9-18	2/15/01	2/14/02	16,153	33,814	1. 50 youth in the PLUS program will maintain a 2.0 or satisfactory school rating. 2. 60 youth in the PLUS program will remain in school. 3. 50 youth in the PLUS program will maintain no more than 5 absences per reporting

							<p>period.</p> <p>4. 55 Youth will indicate positive change in “post/pre-test” evaluation of behaviors, skills, learning, and attitudes</p>
6. Career and Learning Center	75	Youth, ages 9-18 and Adults	2/15/01	2/14/02		25,776	<p>1. 100% of PLUS adults identified as needing assistance with work processing, a GED program, or basic skills get support at the Learning Center.</p> <p>2. 25 youth ages 14-18 have paid summer jobs</p> <p>3. 50 youth in the PLUS program will maintain a 2.0 or satisfactory school rating.</p> <p>4. 60 youth in the PLUS program will remain in school.</p> <p>5. 50 youth in the PLUS program will maintain no more than 5 absences per reporting period.</p>
7. Crime Prevention		All residents in targeted sites	5/1/01	4/30/02		45,000	<p>1. The overall crime rate will be maintained at the current low rate with a 10% reduction in</p>



							domestic violence-related crimes.
8. Entrepreneurial Experience	45	Youth, ages 9-18 and Adults	1/15/01	1/14/02	33,652	44,943	1. 10 adults successfully complete the program. 2. 10 adults indicate positive change in a "post/pre-test" evaluation. 3. 40 Youth will indicate positive change in "post/pre-test" evaluation of behaviors, skills, learning, and attitudes

9190 - Other Program Costs					Total PHDEP Funds: \$24.783		
Goal(s)	1. Ensure participation in PHDEP services and program and, provide for the administration, coordination, and evaluation of the PHDEP. 2. Maintain Learning Center Computers and provide adequate/appropriate learning materials.						
Objectives	1. Meet program goals through the provision of community organizing, maintenance of computers, and program administration.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1. Community Organizing			2/15/01	2/14/02	18,817		1. Provide rides for PLUS participants to programs, activities, and services. 2. Develop flyers and notices to inform residents of PLUS activities, programs, and services.

2. Computer Supplies/Equipment			2/15/01	2/14/02	966		1. Purchase computer supplies and equipment as needed.
3. Program Administration			2/15/01	2/14/02	5,000	33,631	1. Provide adequate office space, furniture, and phone access for PLUS staff. 2. Sign contracts according to program timelines. 3. Prepare PHDEP reports in accordance with program regulations. 3. Conduct monthly direct service meetings and quarterly program administration meetings.

### Section 3: Expenditure/Obligation Milestones

<b>Budget Line Item #</b>	<b>25% Expenditure of Total Grant Funds By Activity #</b>	<b>Total PHDEP Funding Expended (sum of the activities)</b>	<b>50% Obligation of Total Grant Funds by Activity #</b>	<b>Total PHDEP Funding Obligated (sum of the activities)</b>
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110				
9120				
9130				
9140				
9150				
9160	1,2,3,4,5,6,7,8	25090.75	1,2,3,4,5,6,7,8	100,363
9170				
9180				
9190	1,2,3	6195.70	1,2,3	24,783
<b>TOTAL</b>		\$31,286.45		\$125,146

### Section 4: Certifications

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”